

Minutes of the IQAC Meeting

In Attendance

1. Dr. S. MahendraDev (Director and Chairman of IQAC)
2. Dr. JayatiSarkar (Dean of Academic Affairs and Coordinator of IQAC)
3. Dr. A. Ganesh Kumar (Dean of Faculties)
4. Dr. C. Veeramani (Professor, IGIDR)
5. Dr. G. Mythili (Professor, IGIDR)
6. Dr. Rajendra Vaidya (Professor, IGIDR)
7. Dr. Romar Correa (Professor (Retd.), University of Mumbai)
8. Mr. Jai Mohan Pandit (Registrar)
9. Dr. ShyamprasadPujar (Chief Librarian)

Agenda Discussed

- i. Members approved the Minutes of the Meeting held on 03.09.2018.
- ii. The Coordinator informed the IQAC members of a workshop on gender sensitization conducted on January 16, 2019 between 4 p.m. and 6-30 p.m. It was conducted by Advocate Shivangi Prasad who is an Expert and Consultant in "Sexual Harassment Prevention at workplace" from the organisation POSH at work which is empanelled by the Ministry of Women and Child Development, G.O.I. for conducting training/awareness programs. Students, faculty and administrative staff attended and actively participated in the workshop.
- iii. The Coordinator informed the IQAC members that the Institute has initiated the process of ERP system in administration, accounts, library, Student Office, IT taking several other initiatives to promote healthy environment, efficient systems and paperless culture. Users can perform day to day support functions at their own at their convenience from their computer desktops and will be able to access information directly. The Institute is also looking at using computers and IT resources in a more efficient and environmentally-responsible way.
- iv. The Coordinator informed the IQAC members that the construction of ramp connecting the New Hostel to the Guest House work was initiated and carried out in the year 2019 under infrastructure development in the campus. This work was taken up during the period of January to March 2019.

The meeting ended with Vote of Thanks to the Chairperson and committee members.



S MahendraDev
(Chairman)

INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH

Action Taken Report on Recommendations of IQAC Meeting dated March 08, 2019

SI No.	Action Taken Report
1	Action Taken:
	No Action taken report required as there was only a brief discussion among the members.

Minutes of IQAC Meeting

September 20, 2019

In Attendance

1. Dr. S. MahendraDev (Director and Chairman of IQAC)
2. Dr. A. Ganesh Kumar (Dean of Faculties and Coordinator of IQAC)
3. Dr. JayatiSarkar (Dean of Academic Affairs)
4. Dr. C. Veeramani (Professor, IGIDR)
5. Dr. G. Mythili (Professor, IGIDR)
6. Dr. RajendraVaidya (Professor, IGIDR)
7. Dr. Romar Correa (Professor (Retd.), University of Mumbai)
8. Mr. Jai Mohan Pandit (Registrar)
9. Dr. ShyamprasadPujar (Chief Librarian)

Agenda Discussed

- (i) Members approved the Minutes of the Meeting held on 08.03.2019.
- (ii) The Dean informed the committee members that the Academic Council has decided that there will be no revision of the existing student fee structure for M.Phil/Ph.D and M.Scprogrammes.
- (iii) The Director informed the committee members about the MoU received from RBI and the Academic Council decision pertaining to the same. The Academic Council members recommended that the Institute may further deliberate on the issues pertaining to the MoU and examine the impact of the terms of the MoU on the core activities of the Institute. The Council members were unanimous that the MoU should highlight the list of core teaching academic activities at the Institute such as the M.Sc, M.Phil, and Ph.Dprogrammes as well as other research programmes initiated and executed by the faculty members of IGIDR.
- (iv) The Director informed the committee that the UGC Expert Committee visited the Institute between May 2-4, 2019 to review the Deemed to be University status of the Institute. The UGC committee shared the report with the Director dated June 28, 2019 whereby it recommended the continuation of the Deemed to be University status of the Institute. However, the committee made some suggestions to bring about quality improvements in the academic programme of the Institute. The suggestions include making pedagogy more interdisciplinary, and participating in NIRF rankings.

The meeting ended with Vote of Thanks to the chairperson and committee members.



S MahendraDev
(Chairman)

INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH

Action Taken Report on Recommendations of IQAC Meeting dated September 20, 2019

SI No.	Action Taken Report
1	Action Taken:
	No Action taken report required as there was only a brief discussion among the members.



Date: December 23, 2019

Minutes of the meeting held on December 20, 2019 at 3.30PM

A meeting of the Internal Quality Assurance Cell (IQAC) was held on Friday, December 20, 2019 to discuss the scope and modalities of the IQAC going forward.

The following members were present at the meeting.

Dr. S. Mahendra Dev	-	Director (Chairperson)
Dr. Manisha Jain	-	Assistant Professor
Dr. A. Ganesh Kumar	-	Dean of Faculties
Dr. G. Mythili	-	Professor
Mr. Jai Mohan Pandit	-	Registrar and CAO
Dr. S. M. Pujar	-	Chief Librarian
Dr. K. V. Ramaswamy	-	Professor
Dr. Jayati Sarkar	-	Professor (Coordinator)
Dr. C. Veeramani	-	Professor

In Attendance:

Mr. Samir Parab	-	Administrative Officer (in attendance)
Ms. Archana	-	IQAC Secretariat (in attendance)

Professor Romar Correa and Professor Rajendra Vaidya were granted leave of absence.

Decisions

After a detailed discussion pertaining to the scope and functioning of IQAC as per the revised Guidelines issued by National Assessment and Accreditation Council (revised September 26, 2019) on the creation and functioning of the IQAC, the following decisions were taken:

1. Identify a resource person who can update the committee members sometime in January 2020 (preferably by January 15, 2020) the changes in the processes involved in the functioning of the IQAC and the submission of the Annual Quality Assurance Report (AQAR) to NAAC.
2. Two sub-groups from the committee to identify all initiatives taken at IGIDR till date that are in consonance with IQAC and AQAR requirements and also the gaps if any that exist in this regard.
3. Explore the possibility of publishing IGIDR quarterly newsletter involving students and with the oversight of a couple of faculty members.
4. Explore the modalities of forming an Alumni Association.
5. Explore the conduct of Webinars from IGIDR.

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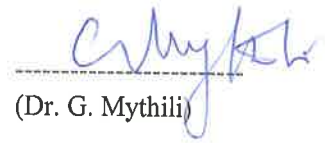
6. To constitute a committee, possibly as part of the Student Welfare and Grievance Committee, that would deal with issues pertaining to the reserved category of students.



(Dr. Manisha Jain)



(Dr. A. Ganesh Kumar)



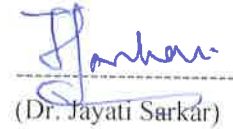
(Dr. G. Mythili)



(Dr. S.M. Pujar)



(Dr. K.V. Ramaswamy)

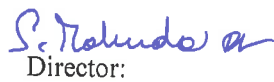


(Dr. Jayati Sarkar)



(Dr. C. Veeramani)

- Registrar


- Director:






Action Taken Report on Recommendations of IQAC Meeting dated December 20, 2019

1. **Recommendation 1:** Identify a resource person who can present to the committee members sometime in January 2020 (preferably by January 15, 2020) the processes involved in the functioning of the IQAC and the submission of the Annual Quality Assurance Report (AQAR) to NAAC.

Action Taken:

Dr. Ajit Thete has been appointed as a NAAC advisor by IGIDR with effect from 29.01.2020.

2. **Recommendation 2:** Two sub-groups from the committee to identify all initiatives taken at IGIDR till date that are in consonance with IQAC and AQAR requirements and also the gaps if any that exist in this regard.

Action Taken:

- A sub-group from the IQAC committee comprising Dr. A. Ganesh Kumar, Dr. Manisha Jain and Dr. Jayati Sarkar was constituted and the sub-committee examined item-wise the gaps in information required to fill up the Annual Quality Assurance Report (AQAR) in compliance with NAAC requirements.
- A sub-group was constituted for the administration comprising of Mr. Jai Mohan Pandit, Dr. S.M. Pujar, Mr.Lingaraj Panda, Mr.Samir Parab, Ms.Ranjana Jha, Mr.Amit Gaikwad and Ms.Fabina D'mello. They examined and submitted the information required to fill up the Annual Quality Assurance Report (AQAR) in compliance with NAAC requirements.
- Three back to back meetings with NAAC consultant Dr. Ajit Thete have been conducted as part of an initial exercise to understand the AQAR requirements for IGIDR and the steps that can be considered by the IQAC committee going forward. [*Reports attached with email*]

3. **Recommendation 3:** Explore the possibility of publishing IGIDR quarterly newsletter involving students and with the oversight of a couple of faculty members.

Action Taken: Yet to be examined.

4. **Recommendation 4:** Explore the modalities of forming an Alumni Association.

Action Taken:

Registering Alumni Association under the relevant Act is in process and will be completed in due course of time. Most reputed institutes use their cloud services for managing alumni. The alumni portal Almathines is being suggested for IGIDR. Progress in this regard has been slow owing to the continuing lockdown.

5. **Recommendation 5:** Explore conducting Webinars from IGIDR.

Action Taken:

Webinar series have started and Microsoft Teams are being used as the platform for the same. Upcoming webinars will be live events and recording will be available to view later on.

6. **Recommendation 6:** To constitute a committee, possibly as part of the Student Welfare and Grievance Committee, that would deal with issues pertaining to the reserved category of students.

Action Taken: Committee yet to be appointed.
