



**Action Taken Report on Recommendations of IQAC Meeting dated May 28, 2020**

1. **Recommendation 1:** The committee recommended the constitution of IQAC sub-committee to review policy initiatives in alignment with NAAC requirements. Further sub-committees may be formed if deemed necessary. The sub-committees can include faculty, staff and students who are not members of IQAC.

**Action Taken:** A nine-member IQAC sub-committee, the *IGIDR Activities Sub-Committee* with representation from all stakeholders has been constituted to review policy initiatives in alignment with NAAC requirements. The first meeting of the sub-committee with all members present was held on Tuesday, August 25, 2020.

2. **Recommendation 2:** The committee recommended the constitution of the Academic and Administrative Audit (AAA) committee as per NAAC requirements. The committee should include at least one person who has the information about NAAC requirements.

**Action Taken:** As per the recommendation, a three-member Academic and Administrative Audit (AAA) committee was constituted on July 10, 2020 as per NAAC requirements.

3. **Other Updates on Recommendations of IQAC Meeting dated December 20, 2019**

- (i) **Recommendation:** Constitution of a Newsletter Sub-Committee

**Action Taken:** A seven-member *Newsletter Sub-Committee* has been constituted to explore the possibility of publishing IGIDR quarterly newsletter involving students and with the oversight of a couple of faculty members. The Committee had its first meeting on June 30, 2020 and the process of formation of the editorial team of the newsletter has been initiated.

- (ii) **Recommendation:** To Explore Modalities of forming an Alumni Association

**Action Taken:** The process of registering the IGIDR Alumni Association under the relevant Act has been initiated. Progress in this regard has been slow owing to the continuing lockdown.

- (iii) **Recommendation:** Constitution of a Committee to deal with issues pertaining to the reserved category of students

**Action Taken:** The *IGIDR Student Welfare and Grievance Committee* will deal with the issues pertaining to the reserved category of students. Computer Center may develop a page on Institute website for lodging the complaints of caste based discrimination against SC/ST/OBC students and a complaint register will be kept in Student's office for this purpose. If needed, some more members can be added in this committee belonging to SC/ST/OBC category.

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*Janaka*  
Chairman  
IQAC