



**INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH**

Date: December 22, 2020

**Minutes of the virtual meeting held on December 15, 2020 at 04.30 p.m.**

A third virtual meeting with all committee members of the Internal Quality Assurance Cell (IQAC), IGIDR was held on Tuesday, December 15, 2020 between 04.30 p.m. and 06.00 p.m.

**Members present:**

- |   |                        |
|---|------------------------|
| 1. Chairperson: Head of the Institution | Dr. S. Mahendra Dev    |
| 2. Faculty to represent all levels      | Dr. Manisha Jain       |
|   | Dr. G. Mythili         |
|   | Dr. K. V. Ramaswamy    |
|   | Dr. Rajendra Vaidya    |
|   | Dr. C. Veeramani       |
| 3. Member from the Management           | Dr. A. Ganesh Kumar    |
| 4. Senior administrative officers       | Mr. Jai Mohan Pandit   |
|   | Dr. S. M. Pujar        |
| 5. Nominee from Alumni                  | Dr. Tirthankar Patnaik |
| 6. Nominee from Industry                | Dr. Indranil Pan       |
| 7. Coordinator                          | Dr. Jayati Sarkar      |

**In Attendance:**

- |                        |                    |
|------------------------|--------------------|
| Administrative Officer | Mr. Samir Parab    |
| IQAC Secretariat       | Ms. Archana Sharma |

Dr. Romar Correa, IQAC Nominee from Local Society, Dr. Shubhro Sarkar, Faculty representative, and Mr. Abhishek Dureja, Student representative, were granted leave of absence.

**Agenda Items**

1. Update on the Annual Quality Assurance Report 2018 (AQAR 2018).
2. Action Taken Report (ATR) of the second IQAC meeting this year held on Friday, September 4, 2020 along with the *Final Report of the IQAC Newsletter Sub-Committee* and the *Final Report of the IQAC Activities Sub-Committee*.
3. Plan of activities up to December 31, 2020.
4. Any other matter with the permission of the Chairperson.

### Summary of Discussion and Decisions Taken

1. The IQAC committee was informed about the successful submission of the Annual Quality Assurance Report 2018.
2. The Action Taken Report (ATR) of the second IQAC meeting held on Friday, September 4, 2020 was discussed with Committee members.
3. The Committee members were briefed about the IQAC Newsletter sub-committee *Final Report on the Publication of IGIDR Newsletter* which has been approved by the Director. Members were also informed that the two faculty mentors for the Newsletter are Dr. Gopakumar Achuthankutty and Dr. Bharti Nandwani.
4. The Committee was informed that as per the suggestion of the faculty mentors, the first issue of the IGIDR Newsletter will be published in April 2021 instead of in January 2021 as originally recommended. This is on account of the fact that the first semester has started late owing to the pandemic and first year students needed time to settle down before they could consider volunteering for the newsletter. The Committee suggested that the Newsletter Committee may consider publication months as March, June, September and December as is the standard practice of publishing.
5. The Committee members were briefed about the recommendations of the IQAC Activities Sub-committee as presented in the *Final Report on the Review of Policy Initiatives in Alignment with NAAC Requirements* that has been approved by the Director. The mapping of NAAC related activities to existing IGIDR Committees was specifically highlighted and it was stated that as per the exercise conducted by the Activities sub-committee, almost all existing IGIDR activities are being conducted by the existing committees. Only one new committee, the Social Work and Community Development Committee, has been recommended by the sub-committee that will have the responsibility of engaging in various social initiatives to serve the community at large.
6. Committee members were informed that in collaboration with IQAC, the IGIDR library will be organizing a virtual 'Seminar on Intellectual Property Rights' on Tuesday, December 22, 2020, and this will be an annual activity henceforth. Dr. S. Pujar, the Chief Librarian, who is coordinating this activity, gave a brief overview of the programme as well as that of the speakers. The committee recommended that the virtual seminar be also made accessible to interested participants of several institutions.
7. Committee members were informed that in the coming months, several IGIDR value added activities and several other types of activities in consonance with NAAC best practices will be scheduled.
8. The committee decided that some of the Institute programmes should be opened to students of other academic institutions around the country. This can be beneficial and will be extremely valuable to all the students. It was suggested that reputed resource persons should be invited for such programmes to ensure a high quality of the programmes. It was suggested by members that the Institute can consider different technology platforms for hosting virtual seminars/webinars depending on the expected number of participants and the particular structure of a programme.

The meeting ended with a Vote of Thanks from the Director.

S. Mahendra Dev

(Dr. S. Mahendra Dev)

Manisha Jain

(Dr. Manisha Jain)

G. Mythili

(Dr. G. Mythili)

K.V. Ramaswamy

(Dr. K.V. Ramaswamy)

Rajendra Vaidya

(Dr. Rajendra Vaidya)

C. Veeramani

(Dr. C. Veeramani)

A. Ganesh Kumar

(Dr. A. Ganesh Kumar)

Jai Mohan Pandit

(Mr. Jai Mohan Pandit)

S. M. Pujar

(Dr. S. M. Pujar)

Tirthankar Patnaik

(Dr. Tirthankar Patnaik)

Indranil Pan

(Dr. Indranil Pan)

Jayati Sarkar

(Dr. Jayati Sarkar)