



## INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH

Date: September 16, 2020

### Minutes of the virtual meeting held on September 04, 2020 at 04.30 p.m.

A second virtual meeting with all committee members of the Internal Quality Assurance Cell (IQAC), IGIDR was held on Friday, September 04, 2020 between 04.30 p.m. and 06.30 p.m.

Members present:

- |   |   |
|---|---|
| 1. Chairperson: Head of the Institution | Dr. S. Mahendra Dev   |
| 2. Teachers to represent all level      | Dr. Manisha Jain<br>Dr. G. Mythili<br>Dr. K. V. Ramaswamy<br>Dr. Shubhro Sarkar<br>Dr. C. Veeramani |
| 3. Member from the Management           | Dr. A. Ganesh Kumar   |
| 4. Senior administrative officers       | Mr. Jai Mohan Pandit,<br>Dr. S. M. Pujar  |
| 5. Nominee from Student                 | Mr. Abhishek Dureja   |
| 6. Nominee from Alumni                  | Dr. Tirthankar Patnaik  |
| 7. Nominee from Industry                | Dr. Indranil Pan  |
| 8. Coordinator                          | Dr. Jayati Sarkar   |

In Attendance:

Administrative Officer  
IQAC Secretariat

Mr. Samir Parab  
Ms. Archana Sharma

Professor Romar Correa, IQAC Nominee from Local Society, and Dr. Rajendra Vaidya, Professor were granted leave of absence.

Dr. Ajit Thete, NAAC Consultant to IGIDR was a special invitee to the meeting.

### Agenda Items

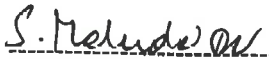
1. Tabling of Draft Annual Quality Assurance Report 2018 (AQAR 2018) for feedback and approval.
2. Action Taken Report (ATR) of the first IQAC meeting this year held on Thursday May 28, 2020.
3. Any other matter with the permission of the Chairperson.


### Summary of Discussion and Decisions Taken

1. The Coordinator stated that the Academic and Administrative Audit report for 2018 has been submitted and that it will be circulated to the IQAC committee via email for approval.
2. The draft AQAR 2018, presented in detail to Committee Members, was approved by the Committee subject to incorporating minor modifications in a few entries.
3. The committee agreed to place the AQAR for 2018 before a statutory body of the Institute, namely the Academic Council, for approval via email circulation.
4. The decision on which statutory body (either Academic council or Board of Management) should approve AQARs 2019 onwards, will be taken by Director and Registrar based on the structure followed in other universities.

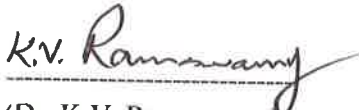
5. Programme codes for M.Sc, M. Phil and Ph.D to be assigned. Suggested codes are: M.Sc. – 100, M.Phil. – 200 and Ph.D. – 300.
6. The Action taken report on the minutes of the IQAC meeting held on 28<sup>th</sup> May 2020 was discussed by the Coordinator with Committee members.
7. The Coordinator informed committee members about the formation of the IQAC Activities Sub-committee to examine the extent to which different activities of the Institute are in consonance with NAAC requirements and identifying new focus areas, if any.
8. The Coordinator briefed the Committee members of the formation, functioning and recommendations of the IQAC Newsletter sub-committee.
9. The recommendations of the Newsletter sub-committee and Activities sub-committee will be circulated to the IQAC committee members for information.
10. A communication will be sent by the Administrative Officer to students and faculty informing that the IGIDR Student Welfare and Grievance Committee will deal with issues pertaining to the reserved category of students.
11. IGIDR can form a Sub-committee that would include Tirthankar Patnaik and Indranil Pan, to decide on some activities geared at the corporate sector, such as conducting IGIDR training programmes for professionals in banking and finance. Such activities can be planned for the year 2021.

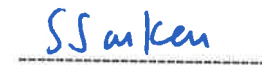
The meeting ended with a Vote of Thanks from the Director.


  
 (Dr. S. Mahendra Dev)


  
 (Dr. Manisha Jain)


  
 (Dr. G. Mythili)


  
 (Dr. K.V. Ramaswamy)


  
 (Dr. Shubhro Sarkar)


  
 (Dr. Rajendra Vaidya)


  
 (Dr. C. Vccramani)


  
 (Dr. A. Ganesh Kumar)

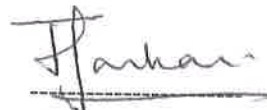
  
 (Mr. Jai Mohan Pandit)

  
 (Dr. S. M. Pujar)

  
 (Mr. Abhishek Dureja)

  
 (Dr. Tirthankar Patnaik)

  
 (Dr. Indranil Pan)

  
 (Dr. Jayati Sarkar)