



Date: August 13, 2021

A virtual meeting of all committee members of the Internal Quality Assurance Cell (IQAC), IGDIR was held on Thursday, August 5, 2021 between 4-30 p.m. and 5-45 p.m. This was the second IQAC meeting 2021 of the calendar year January – December 2021.

Members present –

- | | |
|---|-------------------------|
| 1. Chairperson: Head of the Institution | Dr. S. Mahendra Dev |
| 2. Teachers to represent all levels | Dr. Manisha Jain |
| | Dr. G. Mythili |
| | Dr. K. V. Ramaswamy |
| | Dr. Shubhro Sarkar |
| | Dr. Rajendra Varma |
| 3. Member from the Management | Dr. A. Ganesh Kumar |
| 4. Senior administrative officers | Mr. Jai Mohan Pandit |
| | Dr. S. M. Pujar |
| 5. Nominee from Student | Mr. Prasun Bhattamishra |
| 6. Nominee from Alumni | Dr. Tirthankar Patnalk |
| 7. Nominee from Industry | Dr. Indranil Pan |
| 8. Coordinator | Dr. Jayati Sarkar |
| <u>in Attendance:</u> | |
| Administrative Officer | Mr. Samir Parab |
| Communication Officer | Ms. Sneha Singh |
| IQAC Secretariat | Ms. Archana Sharma |

Dr. Romar Correa, IQAC Nominee from Local Society and Dr. C. Veeramani, Faculty Representative were granted leave of absence.

Agenda Items:

1. Action Taken Report and quality initiatives conducted at the Institute since May 2021.
2. Placing the Academic and Administrative Audit (AAA) Report for 2019-20 before the IQAC Committee.
3. Placing the draft Annual Quality Assurance Report (AQAR) 2019-20 before the IQAC Committee.
4. Any other matter with the permission of the Chair.

Summary of Discussion and Decisions Taken

I. Agenda Item 1: Action Taken Report and Quality Initiatives Conducted

IQAC Coordinator gave a brief presentation on the Action Taken Report (ATR) on the recommendation of the IQAC Meeting held on dated May 28, 2021 that online activities should be planned for students, faculty, staff and IGIDR Community at large in view of the pandemic such as Yoga Programme, meditation, workshops on mental health, counselling and the like. The Coordinator informed that the following activities were conducted since the last IQAC meeting:

- (i) Two-month long training programme from June 3, 2021 to August 5, 2021 to provide training and to update the skills of administrative staff.
- (ii) A webinar on mental well-being for faculty, staff and students & IGIDR community by Dr. Ashish Deshpande, Centre for Mental Health Advocacy Research & Treatment Services. Committee members were also informed by the Director that the Institute is considering increasing the number of mental well-being initiatives during the ongoing pandemic, for faculty, staff and students to guide everyone on mental health.

IQAC members present appreciated the above initiatives.

II. Agenda Item 2: Placing the Academic and Administrative Audit (AAA) Report for 2019-20 before the IQAC

A three-member committee was constituted to conduct academic and administrative audit for the year 2019-20. The IQAC coordinator presented the report to the IQAC members. Some members wanted the AAA committee to provide further details on the major suggestions made by the committee with regard to future challenges, such as the creation of a knowledge bank by the Institute.

III. Agenda Item 3: Placing the draft of Annual Quality Assurance Report (AQAR) 2019-20 before the IQAC

The IQAC Coordinator presented the draft AQAR 2019-20 section-wise and invited suggestions and comments from IQAC members. There was some detailed discussion on post-accreditation initiatives that happened in 2019-20 as well as the future plans that were chalked out in that year, such as introducing webinars, and migrating to Enterprise Resource Planning (ERP) systems in the near term. Some members suggested that information on paternity leave as an Institute policy, as well as that on gender sensitisation and awareness initiatives taken in 2019-20 be included in the AQAR report.

IQAC members approved the draft of AQAR of 2019-20. The Coordinator mentioned that the subsequent steps would be to place the AQAR for 2019-20 before the Academic Council for approval following which the report will be submitted to NAAC.

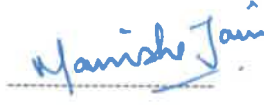
IV. Agenda Item 4: Any other matter with the permission of the Chair.

It was suggested by Dr. Tirthankar Patnaik, member IQAC, that as part of its future plans, the Institute may wish to consider capacity building in the emerging area of Environmental, Social, and Governance (ESG) and climate change.

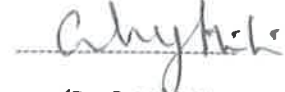
The meeting ended with a Vote of Thanks from the Director.



(Dr. S. Mahendra Dev)



(Dr. Manisha Jain)



(Dr. G. Mythili)



(Dr. K.V. Ramaswamy)



(Dr. Shubhro Sarkar)



(Dr. Rajendra Vaidya)



(Dr. A. Ganesh Kumar)



(Mr. Jai Mohan Pandit)



(Dr. S. M. Pujar)



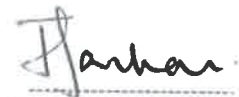
(Mr. Prasun Bhattamishra)



(Dr. Tirthankar Patnaik)



(Dr. Indranil Pan)



(Dr. Jayati Sarkar)