



**INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH**

Date: November 30, 2021

A virtual meeting of all committee members of the Internal Quality Assurance Cell (IQAC), IGIDR was held on Thursday, November 3, 2021 between 5-00 p.m. and 5-50 p.m. This was the third IQAC meeting 2021 of the calendar year January – December 2021.

Members present –

1.	Chairperson: Head of the Institution	Dr. S. Mahendra Dev
2.	Teachers to represent all levels	Dr. Manisha Jain
		Dr. G. Mythili
		Dr. K. V. Ramaswamy
		Dr. Shubhro Sarkar
		Dr. Rajendra Vaidya
3.	Member from the Management	Dr. A. Ganesh Kumar
3	Nominee from Student	Mr. Prasun Bhattamishra
4	Coordinator	Dr. Jnyati Sarkar
	<u>In Attendance:</u>	
	Administrative Officer	Mr. Samir Parab
	Communication Officer	Ms. Sneha Singh
	IQAC Secretariat	Ms. Archana Sharma

Dr. Romar Correa, IQAC Nominee from Industry Dr. Indranil Pan, Alumni Nominee Dr. Tirthankar Patnaik, Sr. Administrative Officer Mr. Jai Mohan Pandit & Dr. S.M Pujar were granted leave of absence.

**Agenda Items:**

1. Action Taken Report
2. Quality Initiatives conducted at the Institute since August 2021.
3. Successful submission of the AQAR 2019-20 report to NAAC.
4. Preparation for submission of the AQAR 2020-21 report.
5. Discussion of quality initiatives for November and December 2021
6. Any other matter with the permission of the Chair.

## Summary of Discussion and Decisions Taken

### **I. Agenda Item 1 : Action Taken Report**

IQAC Coordinator gave a brief presentation of the Action Taken Report (ATR) on the recommendations of the IQAC Meeting held on August 05, 2021. Action was taken in requesting the AAA committee to provide further details on future challenges, on including of paternity leave and awareness initiative taken on gender sensitisation by the institute in the AQAR 2019-20 and in considering capacity building in the emerging area of Environmental, Social & Governance (ESG) and climate change.

The suggested recommendations for AAA committee were conveyed to Dr. Ajit Thete, IQAC Consultant. He elaborated on the suggestion of how IGIDR can act as hub of knowledge for other institutes and also clarified several other suggestions provided in the AAA report.

Recommendations on AQAR were incorporated on AQAR 2019-20, and the final report was submitted on NAAC website on September 1, 2021 and it got accepted by NAAC on September 25, 2021.

With regard to ESG, it was suggested that ESG can be taken up as a research theme by interested faculty, and ESG elements can be part of good governance in the Institute. A few conference or workshop or some awareness event can be planned on ESG.

### **II. Agenda Item 2: Quality initiatives conducted at the Institute since August 2021.**

- (i) Despite the on-going pandemic, the new academic session 2021-22 for the second year Master's students commenced virtually on schedule, on Monday August 2, 2021, and the new academic session 2021-22 for the second year Master's students commenced almost on schedule, on Monday August 31, 2021.
- (ii) The faculty mentorship programme for students was introduced to first year students with a faculty mentor assigned to each student.
- (iii) Comprehensive Academic Orientation sessions were held for first year students by Dean Academic Affairs, Library and Compute Center.

### **III. Agenda Items 3 & 4: Successful submission of AQAR 2019-20 & Preparation for submission of the AQAR 2020-21 report.**

IQAC Coordinator informed everyone on successful submission of AQAR 2019-20 and clearing the backlog on submissions of AQAR since 2018-19.

The Coordinator informed that preparations for completion of AQAR 2020-21 under the new NAAC format are on. Committee members were briefed on planning and working of IQAC secretariat on assigning metrics to each department and gathering information for next AQAR as the data requirements and format have changed from September 2020 onwards. The Data Validation and Verification (DVV) process was also mentioned by the Coordinator, and highlighted the importance of documentation (including geo-tagging) of all activities of the Institute. It was suggested that the IQAC Secretariat may prepare a list of supporting documentation listing the new requirements that may be required for AQAR and the Self Study Report. The IQAC consultant may be approached for preparing the same.

### **IV. Agenda Item 5: Discussion of quality initiatives for November and December 2021**

The IQAC Coordinator invited suggestions on taking up any quality initiative in November & December 2021. The Coordinator requested the student representative to consult with students

and suggest initiatives that can be planned for student learning and welfare. Alumni talk has been planned by Placement committee. It was also suggested that a Workshop on Academic Writing and that on Training on Big Data may be organised. The student representative, Mr Prasun Bhattamishra informed that few IGDR students were doing online teaching to the underprivileged children and community teaching during the pandemic. Mr. Bhattamishra was requested to gather the details (pictures and information) of the initiative. Students could also explore other social activities in the coming months.

V. Agenda Item 5: Any other matter with the permission of the Chair. (Point of Discussion)  
Journal of Agricultural Economic Research Review

The coordinator has taken permission to the chair to discuss on a Journal named Journal of Agricultural Economic Research Review which is included in ABDC & also in CABI but not in UGC Care List, if that request can be forwarded for recommendation through IQAC or not.

The decision has been taken that any faculty wishes to recommend any Journal which is not available at UGC care list journal can be recommended by the faculty to the IQAC Cell and IQAC committee will forward it to the IQAC Chair and can be taken forward by the IQAC chair.

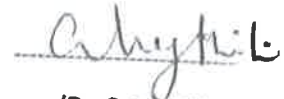
The meeting ended with a Vote of Thanks & Diwali Greetings was conveyed by the Director to all members.



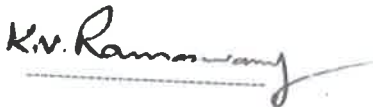
(Dr. S. Mahendra Dev)



(Dr. Manisha Jain)



(Dr. G. Mythili)



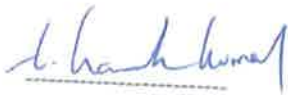
(Dr. K.V. Ramaswamy)



(Dr. Shubhro Sarkar)



(Dr. Rajendra Valdya)



(Dr. A. Ganesh Kumar)



(Mr. Prasun Bhattamishra)



(Dr. Jayati Sarkar)