



INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH

Date: October 18, 2023

Minutes of IQAC meeting No. III on October 18, 2023 at 03.00 p.m.

A meeting of the IGIDR's Internal Quality Assurance Cell (IQAC) was held virtually on Wednesday, October 18, 2023, at 03.00 p.m. This was the third IQAC meeting of the calendar year January – December 2023.

Members present:

Chairperson: Head of the Institution	Prof. Basanta K. Pradhan (Director)
Faculty to represent all levels	Prof. G. Mythili
	Prof. Rupayan Pal
	Prof. Vijaylaxmi Pandey
Management Representative:	Prof. Subrata Sarkar
Nominee from Local Society:	Prof. Mala Lalvani
Nominee from Alumni	Dr. Tirthankar Patnaik
Nominee from Students	Ms. Shraddha Yadav
Nominee from Employers/Industrialists/ Stakeholders:	Mr. Indranil Pan
	Dr. Jai Mohan Pandit
Senior administrative officers	Dr. S. M. Pujar
	Prof. Jayati Sarkar
IQAC Coordinator	
<u>In Attendance:</u>	
Administrative Officer	Mr. Samir Parab
IQAC Secretariat	Ms. Archana Sharma

Prof. K. V. Ramaswamy, Prof. P. G. Babu, Dr. Shubhro Sarkar, Prof. V. K. Sharma and Dr. Manisha Jain were granted leave of absence.

Agenda Items

1. Action Taken Report (ATR) of the 2nd IQAC meeting, 2023, held on Friday, August 11, 2023.
2. Round up of IGIDR activities from August 12, 2023, to October 17, 2023.
3. The status of the Self Study Report, the issues relating to it and the plans ahead.
4. Any other matter with the permission of the Chairperson.

Summary of Discussion and Decisions Taken

The IQAC Chairperson and Director of IGIDR, Professor Basanta Kumar Pradhan, welcomed the Dean Academic Affairs, namely Prof. Vijaylaxmi Pandey, as well as all other members present at the meeting and thanked the outgoing member Prof. Srijit Mishra for his contribution to IQAC meetings.

The Chairperson of IQAC then requested the IQAC coordinator to go through the agenda and granted leave of absence to five members. The IQAC coordinator went through the following agenda items:

Agenda Item 1: Action Taken Report (ATR) of the IQAC meeting No. II, Friday, August 11, 2023.

Committee members were briefed about the ATR on the recommendations of the IQAC meeting No. II that was held on Friday, August 11, 2023.

Agenda Item 2: Round up of IGIDR activities from August 12, 2023, to October 17, 2023.

The IQAC coordinator informed the Committee members about all IGIDR activities held from August 12, 2023, to October 17, 2023.

Agenda Item 3: The status of the Self Study Report, the issues relating to it and the plans ahead.

Committee members were briefed by the IQAC coordinator about the process of submission of the Self Study Report (SSR) and Institutional Information for Quality Assurance (IIQA) along with the revised deadlines for submission after clarifications from NAAC. The validity of the NAAC grade of the Institute will expire on April 30, 2024 as per the certificate of accreditation. As per the NAAC norms, HEI has to apply for a subsequent cycle of accreditation during the last six months of the validity period. The IIQA portal will open on October 30, 2023.

The following were discussed by the IQAC members present:

- a. The IQAC coordinator informed the members that the AQARs of the last five years have been submitted and acknowledged by NAAC.
- b. IQAC coordinator also informed the committee of the yearly assessment period to be considered for the SSR as per the Revised NAAC guidelines for the submission of the SSR. For the metrics related to finance, the preceding financial year (1st April to 31st March) may be used to consolidate data, for publication-related data, preceding calendar year (1st January to 31st December) data to be entered, and for the other metrics, the preceding academic year may be taken for data to be entered in 'data capturing format' of portal. The academic data

which were reported for calendar year in the AQARs will now be reported for the academic year.

The meeting ended with thanks to the Chairperson.



(Prof. Basanta K Pradhan)




(Prof. G. Mythili)



(Prof. Rupayan Pal)



(Prof. Vijay Laxmi Pandey)



(Prof. Subrata Sarkar)



(Prof. Mala Lalvani)



(Dr. Tirthankar Patnaik)



(Ms. Shraddha Yadav)



(Mr. Indranil Pan)



(Dr. Jai Mohan Pandit)



(Dr. S. M. Pujar)



(Prof. Jayati Sarkar)