

**INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH
ROLLING ADVERTISEMENT.**

IGIDR invites applications from the qualified and experienced persons for the following post on **contract basis** initially for a period of **one year only**. The post will be filled in as and when vacancy arises.

Library Assistant (on contract basis)

Qualifications, Experience etc.:The applicants must have completed Masters in Library and Information Science (M.L.I.Sc) or Equivalent with 55% and above marks.

Experience: 0 to 1 year in the related areas with strong communication skills in English (Both oral and written). Should have basic knowledge of ICT applications, MARC, WINISIS, MS– Windows, MS – Office, Cataloguing – AACR II rules and Classification – DDC, and should have ability to develop web pages using HTML.

General Information:

- a. **Age:** 26 years as on Jan 1, 2018.
- b. **Remuneration:**A consolidated amount of **Rs. 18,000/- p.m.** (all inclusive). In addition, they will also be entitled for Rs.60000/-(**Rs. Sixty Thousand**) **per annum at the end of the contract**, as a performance incentive, which will be based on the performance evaluated on the basis of various criteria, as per the institute rules.

No TA/DA will be provided to attend the interview. *The institute will not provide any accommodation and the selected candidates need to make their own arrangement for stay in Mumbai.*

Eligible and interested candidates may send their application, **in the prescribed format**. Application may please be sent on the below mentioned address, super scribing the envelope as *Application for the post of 'Library Assistant'*.

The Registrar
Indira Gandhi Institute of Development Research
Santosh Nagar, Film City Road, Goregaon (E)
Mumbai-400 065

[Click here to download the application form](#)