

**INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH
(DEEMED UNIVERSITY)**

IGIDR invites applications from well qualified and experienced persons for the post **(01 No.)** of ‘Assistant System Analyst-cum-Software Engineer’ in the payscale **PB2 – 9300 – 34800 with Grade Pay of Rs. 4800** plus allowances as per the rules of the Institute. Eligible candidates with higher experience may also be considered in the payscale **PB3 – 15600 – 39100 with Grade Pay of Rs. 5400**. The **probation period** will be **two (02) years**. The incumbent will be regularized on term / regular basis subject to performance.

Qualification & Experience etc.: Minimum BE/B. Tech in computer science / MCA / MSc (IT), with 55% marks and with 5 to 8 years of experience in IT, latest Unix/Linux and windows server system administration out of which 3 years’ experience should be in a similar position preferably in an academic Institute / University. Experience in latest web programming, RDBMS, Knowledge of Mysql, PHP, ASP is preferred. Should have demonstrated initiative, leadership and supervisory skills, strong communication skills in English (both oral and written). The incumbent has to actively interact with the Faculty, Administration, Students and other staff members. He/she will provide leadership in ensuring equity and transparency in application of the policies.

Nature of Job:

- Assists in developing new applications and perform programming duties for a computer system in a local jurisdiction; does related work as required.
- Co-ordinate with users and other departments for understanding the requirement and resolve the issues faced by them.
- Assists with activities directed at defining the nature and objective of the system or system improvements to be developed.
- Any other related job assigned by the management from time to time.

General Information:

- a. **Age:** 28 – 35 years.
- b. Residential quarter will be provided in the campus subject to the availability.
- c. Second Class to and fro rail fare will be paid on production of their ticket to those outstation candidates called for interview.
- d. Reservations will be applicable as per Government Policy.

Eligible and interested candidates may submit their application mentioning the ‘Post Applied for Assistant System Analyst-cum-Software Engineer’ on the envelope along with all relevant documents showing proof of age, experience, qualifications and three references by **7th November, 2016** to:

**The Registrar, Indira Gandhi Institute of Development Research,
Santosh Nagar, Film City Road,
Goregaon-E, Mumbai-400 065.**

Mere fulfillment of the minimum qualifications etc. will not vest any right on a candidate for being called for test / interview. The Institute reserves the right to short list the candidates for interview and relax the selection criteria in exceptional cases and / or cancel the recruitment process / reject the application, without assigning any reason and without prior notice to the candidate.