Indira Gandhi Institute of Development Research, Mumbai

Application Form

(Please strike out whichever is not applicable. Please fill the form with your own handwriting)

1. Name of the post applied for: Library Assistant (On Contract appointment)

   Affix your recent passport size photograph

2. Name in Full : _____
   (In block letters)

3. (a) Date of Birth (DD-MM-YYYY) : _____

   (b) Place of Birth (City and State): _____

   (c) Age (as on 01/10/2015)   : _____

4. Nationality :

5. Sex : Male / Female [pl tick]

6. Address for communication: _____

   _____

   _____

   Pin Code   _____

   E-mail   :   _____

   Phone/Mobile (With STD Code):   _____

7. Have you ever been convicted by a Court of Law or is there any criminal case/disciplinary action or vigilance enquiry pending against you? : YES / NO

   If YES please give details:

8. Educational/Professional Qualifications in reverse chronological order [From MLISc to SSC] (Attach attested copies of Certificates and Mark Sheets)

Examination Passed	Board/University	Duration of Degree	Year of Passing	% of Marks	Div.

9. Details of employment, if any in reverse chronological order (Attach separate sheets, if necessary).

Name of the Organization	Post held	Regular/Temporary	Period of Employment		Scale of Pay	Total Emoluments
			From	To		

10. If appointed, how much time would you require to report for the duty?

11. Referees (Two), with name designation and address :
(These should be persons resident in India and holders of responsible position, and should be intimately acquainted with applicant's character and work, but shall not be related to the applicant. Where the candidate has been in employment She/ he should either give her/his present or the most recent employer or immediate superior as a referee or produce a testimonial from him in regard to his/her fitness for the post for which she/he is an applicant. The referee's names should include complete postal address including phone/mobile numbers and e-mail address)

1.   2.

12. Details of enclosures: (attach separate sheets, if necessary. Candidates need to provide only the attested photocopies of certificates/marks card)

1.   2.

3.   4.

5.   6.

DECLARATION

I hereby declare that I have carefully read and understood the instructions/notes contained in the above and that all the entries in this form are true to the best of my knowledge and belief. I also declare that I have not concealed any material information which may debar my candidature for the post applied for. In the event of suppression or distortion of any fact, like educational qualification or experience, made in this application form, I understand that I will be denied any employment in the Institute.

Place………………………
Date……………………….   Signature of the Applicant