



INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH

(Deemed to be University)

Gen.A.K.Vaidya Marg, Filmcity Road, Santosh Nagar, Goregaon (E), Mumbai: 400 065

ADVERTISEMENT FOR RECRUITMENT OF FINANCE OFFICER

Advt No. IGIDR/NA/2020/04

Date: 05.10.2020.

Indira Gandhi Institute of Development Research (IGIDR) is an advanced research institute established by the Reserve Bank of India for carrying out research on development issues from a multi-disciplinary point of view. IGIDR invites applications from the interested candidates for filling up the following post:-

Sr. No.	Post Details	Qualification and Experience
1.	<p>Job Ref.No: IGIDR/NA/2020-21/01</p> <p>Job Title :- Finance Officer</p> <p>No of Positions :- 01 No.</p> <p>Pay Details : Pay Band of Rs.37,400-67,000/- with AGP Rs.10,000/- (as per 6th cpc) / Level 14 cell 01 in Entry Pay of Rs.1,44,200/- (as per 7th cpc) Gross:- Rs.2,11,746/- (including HRA)</p> <p>Appt. Type: On tenure basis for five years which may be extended / renewed for further similar terms or may be regularized further depending upon the satisfactory performance of the candidate.</p> <p>Age Limit : Maximum : 55 years.</p> <p>Application Mode: Offline/Online</p> <p>All experience and age would be considered as on the last date of closing.</p> <p>Last Date : 30th November'2020</p>	<p>Essentials :-</p> <p>a. Qualification :</p> <p>(i) Should be a Qualified Chartered Accountant from the Institute of Chartered Accountants of India.</p> <p>OR</p> <p>(ii) Qualified Cost Accountant / Cost and Management Accounts / ICWA from the Institute of Cost Accountants of India.</p> <p>OR</p> <p>(iii) Qualification of Chartered Financial Analyst (CFA)</p> <p>b. Experience :-</p> <p>Ten years of experience in research establishments and/or other institutions of higher education</p> <p>OR</p> <p>Comparable experience in any non-academic institutions / corporate.</p> <p>OR</p> <p>15 years of administrative experience out of which eight years shall be as Deputy Registrar or an equivalent post.</p>

General Information:-

1. Candidates are advised to satisfy themselves before applying that they possess the minimum essential qualifications, experience laid down in the advertisement and ensure that they have requisite qualification from recognized Board/University/Institute.
2. Candidates should attached self-attested copies of certificates in support of their qualification (matriculation onwards), experience, Date of Birth etc. Originals certificates should be produced at time of interview. Application without photograph, signature and necessary certificates in support of their application shall be summarily rejected.
3. The Institute shall verify the antecedents and documents submitted by a candidate during the tenure of his/her service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her service shall be terminated and liable for legal action against such candidates.
4. Applicants who are presently employed in Government/Semi Government/Public Sector Undertaking/University/Recognized educational institute etc are required to submit their application through proper channel or submit a no objection certificate from present employer.
5. The applications received in response to the advertisement will be scrutinized and only short-listed candidates will be called for selection process. Merely fulfilling the requirements laid down in the advertisement will not automatically entitle any candidate to be called for further selection process.
6. The institute reserves the right to not to fill the advertised position.
7. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the institute reserves the right to modify/withdraw/cancel any communication made to the candidates.
8. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
9. Addendum / corrigendum if any respect of this advertisement shall be published only on <http://www.igidr.ac.in/careers/>
10. The appointment of the selected candidate is subject to being found medically fit as per the requirement of the Institute.
11. Campus accommodation will be provided to the candidate on their selection for the above advertised post on the availability and request.
12. No interim correspondence will be entertained from candidates in any form regarding conduct and result of interview and reasons for not being called.

13. Canvassing in any form will be a disqualification.
14. Candidates who have already appeared for the Interview in response to our earlier advertisement need not apply again.
15. Candidates possessing the requisite qualification and experience may submit their application mentioning the 'Post applied for "Finance Officer" on the envelope, along with application form and all relevant documents showing proof of age, experience, qualifications and two references on or **before 30th November'2020** on the following address :-
**The Registrar,
Indira Gandhi Institute of Development Research,
Santosh Nagar, Film City Road,
Goregaon-E, Mumbai-400 065.**
16. Candidates can also send the soft copy of their application form along with scan copy of all the relevant documents on the email id : recruitment@igidr.ac.in. Application without scan copy of application form, photograph, signature and necessary certificates/documents in support of their application shall be summarily rejected.

Date: 05.10.2020.

REGISTRAR