

FINANCIAL BID

NIT No: IGIDR/Tender/2023/ED/12

Date: 15.05.2023

ANNEXURE A: Providing Housekeeping Services for Institute Office Areas

Cost Break up (For 8 Hrs Duty) Monthly Basis: (DA as on 01.01.2023)

Sr. No.	Description		HK Supervisor	Plumber	Carpenter	Housekeepers		
						Un Skilled	Semi Skilled	Semi Skilled
A	MONTHLY PAYMENTS :							
1	Basic		11632.00	11632.00	11632.00	10021.00	10856.00	10021.00
2	Dearness Allowance		2444.00	2444.00	2444.00	2444.00	2444.00	2444.00
	TOTAL -		14076.00	14076.00	14076.00	12465.00	13300.00	12465.00
3	House Rent Allowance (Basic + DA)		703.80	703.80	703.80	623.25	665.00	623.25
4	Other Allowance		2500.00	0.00	0.00	0.00	0.00	0.00
5	Conveyance Allowance		4980.00	4980.00	4980.00	1950.00	2450.00	1150.00
	TOTAL - A		22259.80	19759.80	19759.80	15038.25	16415.00	14238.25
B	STATUTORY OBLIGATION							
1	Provident Fund on Gross Salary (A) except HRA (Max Cap Rs.15000.00)	13.00%	1950.00	1950.00	1950.00	1873.95	1950.00	1769.95
2	ESIC on Gross Salary (A)	3.25%	723.44	642.19	642.19	488.74	533.49	462.74
3	Administration & Uniform, Raincoat, shoes etc @ _____% of Basic wages	_____%						
4	MLWF							
	TOTAL - B							
C	TOTAL - (A+B)							
D	Management charges/Overhead Profit @ _____% on "C"	_____%						
E	Total (C+D) Amount Rupees							

Summary of Price Bid (Rate Per Month):

Sl. No.	Name	Quantity	Unit Rate Rs.	Total Amount Rs.
1	Housekeeping Supervisor	01 No.		
2	Plumber	01 No.		
3	Carpenter	01 No.		
4	Housekeepers (Un-Skilled)	11 Nos.		
5	Housekeepers (Semi-Skilled)	02 Nos.		
6	Housekeepers (Semi-Skilled)	04 Nos.		
Basic Total Amount Per Month Rs.				
GST @ 18% Amount Rs.				
Gross Total Amount Per Month Rs.				

In Words Rupees ..

ANNEXURE B: Providing Housekeeping Services at New Hostel and Guest House

Cost Break up (For 8 Hrs Duty) Monthly Basis: (DA as on 01.01.2023)

Sr. No.	Description		Supervisor	Housekeepers			
				Un-skilled	Semi Skilled	Semi Skilled	Un-skilled
A	MONTHLY PAYMENTS :						
1	Basic		11632.00	10021.00	10856.00	10856.00	10021.00
2	Dearness Allowance		2444.00	2444.00	2444.00	2444.00	2444.00
	TOTAL -		14076.00	12465.00	13300.00	13300.00	12465.00
3	House Rent Allowance (Basic + DA)		703.80	623.25	665.00	665.00	623.25
4	Other Allowance		500.00	0.00	0.00	0.00	0.00
5	Conveyance Allowance		2300.00	1950.00	2450.00	4480.00	1150.00
	TOTAL - A		17579.80	15038.25	16415.00	18445.00	14238.25
B	STATUTORY OBLIGATION						
1	Provident Fund on Gross Salary (A) except HRA (Max Cap Rs.15000.00)	13.00%	1950.00	1873.95	1950.00	1950.00	1769.95
2	ESIC on Gross Salary (A)	3.25%	571.34	488.74	533.49	599.46	462.74
3	Administration & Uniform, Raincoat, shoes etc charges @ _____% of Basic wages	_____%					
4	MLWF						
	TOTAL - B						
C	TOTAL - (A+B)						
D	Management charges/Overhead Profit @ _____% on "C"	_____%					
E	Total (C+D) Amount Rupees						

Summary of Price Bid (Rate Per Month):

Sl. No.	Name	Quantity	Unit Rate Rs.	Total Amount Rs.
1	Housekeeping Supervisor	01 No.		
2	Housekeepers (Un-Skilled)	08 No.		
3	Housekeepers (Semi-Skilled)	01 No.		
4	Housekeepers (Semi-Skilled)	03 Nos.		
5	Housekeepers (Un-Skilled)	04 Nos.		
Basic Total Amount Per Month Rs.				
GST @ 18% Amount Rs.				
Gross Total Amount Per Month Rs.				

In Words Rupees ..

ANNEXURE C: Providing Facilitators at Guest House

Cost Break up (For 8 Hrs Duty) Monthly Basis: (DA as on 01.01.2023)

Sr. No.	Description		Facilitators (2)	Facilitator (1)	Facilitators (Reliever)
A	MONTHLY PAYMENTS :				
1	Basic		11632.00	11632.00	11632.00
2	Dearness Allowance		2444.00	2444.00	2444.00
	TOTAL -		14076.00	14076.00	14076.00
3	House Rent Allowance (Basic + DA)		703.80	703.80	703.80
4	Other Allowance		5503.00	6103.34	4531.77
5	Conveyance Allowance		1400.00	800.00	600.00
6	Washing Allowance		1545.00	926.00	
	TOTAL - A		23227.80	22609.14	19911.57
B	STATUTORY OBLIGATION				
1	Provident Fund on Gross Salary (A) except HRA (Max Cap Rs.15000.00)	13.00%	1950.00	1950.00	1950.00
2	ESIC on Gross Salary (A)	3.25%	754.90	734.80	647.13
3	Administration & Uniform, Raincoat, shoes etc charges @ _____% of Basic wages	_____%			
4	MLWF				
	TOTAL - B				
C	TOTAL - (A+B)				
D	Management charges/Overhead Profit @ _____% on "C"	_____%			
E	Total (C+D) Amount Rupees				

Summary of Price Bid (Rate Per Month):

Sl. No.	Name	Quantity	Unit Rate Rs.	Total Amount Rs.
1	Facilitators - 2	02 Nos.		
2	Facilitators - 1	01 No.		
3	Facilitators - (Relievers)	01 No.		
Basic Total Amount Per Month Rs.				
GST @ 18% Amount Rs.				
Gross Total Amount Per Month Rs.				

In Words Rupees ..

ANNEXURE D: Providing Facilitators at Guest House

Cost Break up (For 8 Hrs Duty) Monthly Basis: (DA as on 01.01.2023)

Sr. No.	Description		Gym Trainer
A	MONTHLY PAYMENTS :		
1	Basic		11632.00
2	Dearness Allowance		2444.00
	TOTAL -		14076.00
3	House Rent Allowance (Basic + DA)		703.80
4	Other Allowance		500.00
5	Conveyance Allowance		7468.00
	TOTAL - A		22747.80
B	STATUTORY OBLIGATION		
1	Provident Fund on Gross Salary (A) except HRA (Max Cap Rs.15000.00)	13.00%	1950.00
2	ESIC on Gross Salary (A)	3.25%	739.30
3	Administration & Uniform, Raincoat, shoes etc. charges @ _____% of Basic wages	_____%	
4	MLWF		
	TOTAL - B		
C	TOTAL - (A+B)		
D	Management charges/Overhead Profit @ _____% on "C"	_____%	
E	Total (C+D) Amount Rupees		

Summary of Price Bid (Rate Per Month):

Sl. No.	Name	Quantity	Unit Rate Rs.	Total Amount Rs.
1	Gym Trainer	01 No.		
Basic Total Amount Per Month Rs.				
GST @ 18% Amount Rs.				
Gross Total Amount Per Month Rs.				

In Words Rupees ..

Notes:

1. If any bidder quotes the Management charges/Overhead Profit (D) below 1% then the bill shall be treated as NIL and will not be considered.
2. The above quoted rates are inclusive of GST and management charges.
3. The price bid includes rates for providing 2 sets of uniforms (Shirt, Pant, Saree/Apron, shoes every year and Raincoat set of shirt & Pant (Duck Back- Double Layer) once in two years.
4. The applicable Bonus, Leave encashment/leave salary shall be extra at actual.
5. The successful bidder should release the salary to the staff before 7th day of each month irrespective of receipt of their bill payment from the institute. If he fails to do so repeatedly their contract may be terminated by giving notice as per "Termination clause No. 9 in section -D of tender.

Date:

Signature with company seal

**To be submitted on company letterhead with sign and stamp on it.*