

**INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH  
GOREGAON (EAST), MUMBAI**

**TENDER DOCUMENT FOR**

**Making & Supplying of Wooden Bed & Study Bed for Student Hostel at IGIDR**

NIT No: IGIDR/Tender/2023/ED/24 Date: 11.09.2023

INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH

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Gen. A.K. Vaidya Marg, Film City Road, Santosh Nagar, Goregaon (East), Mumbai-400065.

Telephone: 022 6909 6200/507/9892910366; Fax: 022 6909 6399.

**INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH, MUMBAI**

**Notice Inviting Tender**

“NAME OF THE WORK: **Making & Supplying of Wooden Bed & Study Table for Student Hostel** at INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH, GOREGAON, MUMBAI – 400 065.”

1. Institute invites sealed bids from reputed & qualified contractors for the following work:

Name of work	Estimated Cost (INR)	Completion Period	EMD (INR)
(1)	(2)	(3)	(4)
<b>Making &amp; Supplying of Wooden Bed &amp; Study Table for Student Hostel at IGIDR</b>	<b>6,13,600.00 (With GST)</b>	<b>One month</b>	<b>INR 12,500.00</b>

The tenders in two bid systems are invited for the work mentioned above. IGIDR reserves its right to award the work to the successful bidder.

2. Bidder has to submit Earnest Money Deposit **Rs. 12,500.00** (Rupees Twelve thousand five hundred only) along with the bid.

3. The EOI bids in two bid systems are invited through two separate Emails to [tender@igidr.ac.in](mailto:tender@igidr.ac.in): “**Email-1: EMD and Pre-qualification/Technical Bid**” and “**Email-2: Financial bid**”. The subject of the email should be mentioned as “**Email-1: EMD and Pre-qualification/Technical Bid for Making & Supply of Wooden Bed & Study Table for Student Hostel at IGIDR**” and “**Email-2: Financial Bid for Making & Supply of Wooden Bed & Study Table for Student Hostel at IGIDR**” respectively. **All the bid documents should be attached as a PDF or zip file, and the financial bid file should be protected with a password.**

3. The last date of submission of the Tender document shall be by end of the day **on 03.10.2023**

4. The Institute reserves the right to reject any prospective application without assigning any reasons whatsoever.

REGISTRAR

**SECTION-A\***

LETTER OF OFFER

Date \_\_\_\_\_

To,  
The Registrar,  
Indira Gandhi Institute of Development & Research,  
Gen. A.K. Vaidya Marg, Film city Road,  
Goregaon (East), Mumbai 400065.

**Subject:** Tender for “Making & Supplying of Wooden Bed & Study Table for Student Hostel”  
at IGIDR Campus, Mumbai.

**Reference:** NIT No. IGIDR/Tender/2023/ED/24 Date: 11.09.2023

Dear Sir,

With respect to your tender mentioned above, we hereby submit our tender in the required format along with our company Profile and supporting documents.

Should this tender be accepted, I/We hereby agree to abide by and fulfill the terms and provisions of the said Conditions of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit the EMD and pay to the IGIDR the amount mentioned in the said Conditions.

I/We have deposited **NEFT/DD/FDR/BG** of Rupees Thirty One thousand five hundred only or MSME exemption Certificate as an earnest money deposit to the IGIDR, which will not bear any interest. Should I/We fail to execute the contract when called upon. I/We hereby agree that this sum shall be forfeited by me/us to the IGIDR.

I / We have carefully gone through the prescribed terms and conditions, and I / We accept the same without any alterations/modifications.

Yours faithfully,

**Signature**

Name & seal of Bidder

*\* The bidder should submit the Letter of Offer on their company letterhead.*

**SECTION - 'B'**  
**GENERAL INSTRUCTIONS TO BIDDERS**

Tender bids through email should be addressed to The Registrar, Indira Gandhi Institute of Development Research, Goregaon (East), Mumbai-400065.

1. Bidder has to submit Earnest Money Deposit of **Rs. 12,500/-** (Rupees Twelve thousand Five hundred only) through **NEFT/DD/FDR/BG** to “INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH, MUMBAI” Account no. 010220100010001, IFSC code: BKID0000102, Branch name: IGIDR, Bank Name: Bank of India and UTR number with a screenshot of the transaction should be included in the part of the tender document towards Earnest money.
2. **The bidders registered under MSME are exempted from submission of EMD, but they should submit the necessary copy of the MSME certificate for exemption.**
3. The tender bids in two bid systems are invited through two separate Emails to [tender@igidr.ac.in](mailto:tender@igidr.ac.in): “**Email-1: EMD and Pre-qualification/Technical Bid**” and “**Email-2: Financial bid**”. The subject of the email should be mentioned as “**Email-1: EMD and Pre-qualification/Technical Bid for Making & Supplying of Wooden Bed & Study Table for Student Hostel at IGIDR**” and “**Email-2: Financial Bid for Making & Supplying of Wooden Bed & Study Table for Student Hostel at IGIDR**” respectively. **All the bid documents should be attached as a PDF or zip file.**
4. All the required documents should be scanned and merged into a single PDF file or zipped into a single file and attached to the respective Emails. **The Financial bid should be attached as a PDF document protected with a password, and the password will be shared during the financial bid opening through an online meeting. The bidder should keep their password secure and be required to give only when asked for a financial bid opening in an online meeting. If a bidder cannot attach a single bid file to an email, they can split their bid and submit it in multiple emails with mentioning in the email subject as Part-I, II, III.... etc.**
5. The bids will be received **on 03.10.2023 by end of the Day**. Each copy of the tender document is under their stamp and signature. Under any circumstances, no tender will be accepted after due date.
6. The Email bid with the subject “EMD & Pre-qualification/Technical Bid for Making & Supplying of Wooden bed & Study Table for Student Hostel at IGIDR” shall be opened by the tender opening committee on the following day **04.10.2023, at 02:30 PM** through an online meeting platform. The link to the meeting will be shared with participating bidders. In case the government declares a holiday on the day of opening the bids, the bids will be opened on the next working day at the same time.
7. The Email bid with the subject “Financial bid for Making & Supplying of Wooden bed & Study Table for Student Hostel at IGIDR” of only qualified bidders will be opened. The Institute shall inform the

date of financial bid opening and link for online meeting to the qualified bidders. **The bidders should provide the password of the financial bid PDF file during the opening of the financial bid. If the bidder can NOT give a password for the financial bid at the opening, then their bid shall be rejected.**

8. The tender bid shall remain valid for acceptance by the Institute for Three months from the date of opening of the bid, which may be extended by mutual agreement. The bidder shall not cancel or withdraw the tender during this period.
9. The bidder must use only the tender forms issued by the Institute to fill in the rates. Any addition/alteration in the text of the tender document made by the bidder shall not be valid and be treated as null and void.
10. The Tender form must be filled out in English. If any documents are missing or unsigned, the tender may be considered invalid by the Institute at its discretion.
11. Rates should be quoted both in figures and in words in the columns specified. Overwriting of figures is not permitted. Failure to comply with either of these conditions will render the tender void at the Institute's option. No advice, especially on any change in rate specifications after the opening of the tender, will be entertained.
12. Each Page of the Tender Documents should be stamped and signed by the authorized person or persons submitting the Tender in token of his/their having acquainted himself/themselves with the General terms & conditions, specifications, special conditions of contract, etc., as laid down. Any Tender with any of the documents not so signed will be rejected.
13. A tender that EMD does not accompany will not be considered. The EMD will be returned to the bidder if their tender is not accepted by the Institute but without Interest. The EMD paid by the successful bidder shall be held/encashed by the IGIDR as security for executing and fulfilling the contract. No interest shall be paid on this deposit. The successful bidder's Earnest Money Deposit (EMD) may be converted into a Performance Security Deposit. The security deposit of the successful bidder will be forfeited if they fail to comply with any of the contract conditions. No interest will be paid on Security Deposits withheld by the Institute.
14. The Institute does not bind itself to accept the lowest bid and reserves the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reasons for doing so.
15. Institute reserves the right to subdivide the work mentioned in the tender among two or more bidders at its discretion. The successful bidders will have to execute orders for part of the items placed with them at the quoted rates. Institute also reserves the right to increase or decrease the quantities and omit any work item after the order is placed. The successful bidder shall execute the same without claiming anything extra. In this context, the rates quoted for each item must be self-supporting and relevant.

- 16.** No bidder will be allowed to withdraw after submission of the tender; otherwise, the EMD submitted by the bidder would stand forfeited. If the successful bidder declines the offer of contract (or refuses to acknowledge or execute the contract within 15 days of award of order), for whatever reasons, their EMD will be forfeited.
- 17.** The rates quoted in the bid shall include all charges like material rates, applicable GST, transportation, loading, and unloading, any other tax and duty, or other levies, whether existing or future, levied by the Central Government or any State Government or Local Authority, if applicable. No claim in respect of GST or any other tax, duty, or levies, whether existing or future, shall be entertained by the Institute.
- 18.** The intending bidder can obtain any clarifications regarding the tender document, technical scope, etc., if any, by contacting Mr. Amit Gaikwad (Estate Officer) by email at [amitg@igidr.ac.in](mailto:amitg@igidr.ac.in) or mobile - 9881070122 or from the Estate Department of the Indira Gandhi Institute of Development Research, Goregaon (E), Mumbai-400 065 on any Institute`s working day (Monday to Friday).

I/We hereby declare that I/we have read and understood the above instructions, and the same will remain binding upon me/us.

Place :

Signature of Bidder with company seal

Date :

## SECTION-‘C’

### GENERAL TERMS AND CONDITIONS

Upon the declaration of an intending bidder to be the Successful Bidder by the Institute, they shall be subject to the following terms and conditions that shall form part of the Formal Contract to be executed with the Institute.

1. The successful bidder shall not assign the sub-contract. He shall not sublet any portion of the contract except with the written consent of the IGIDR. In case of breach of these conditions, the IGIDR may write a notice on the contractor rescinding the contract.
2. The successful bidder must co-operate with the other contractor appointed by the Institute so that the work shall proceed smoothly to the satisfaction of the Institute.
3. The work has to be carried out with the least inconvenience to the staff.
4. The contractor should note that unless otherwise stated, the tender is strictly on an item rate basis, and his attention is drawn to the fact that rates for every item should be correct, workable, and self-supporting. The quantities in the Schedule of Quantities approximately indicate the total extent of work but may vary at any time and may even be omitted, thus altering the aggregate value of the contract. No claim shall be entertained on this account.

The contractor shall bring to the notice of the Institute case any extra items not mentioned in the schedule of quantities during the course of the work and shall only carry out the same on written approval from the Institute's Engineer.

5. The successful bidder is bound to carry out any or all items of work necessary for the completion of the job even though such items are not included in the quantities and rates. Schedule of Instructions in respect of such additional items and their quantities will be issued in writing by the Institute. The rates for such extra items shall be worked out based on a rate analysis considering the basic material prices with market discounts plus labour cost plus the profit & overhead component of 15% over the material & labour cost.
6. The successful bidder shall carry out all the work strictly in accordance with the scope of work and specifications and as per detailed instructions of the Institute's Engineer and Project Management Consultant. Suppose, in the opinion of the Institute's Engineer/consultant; changes must be made in the design and with the prior approval in writing of the Institute. In that case, they desire the successful bidder to do the same. The Institute's Engineer's decision in such cases shall be final.
7. The successful bidder shall comply with the Labour acts or any other Labour Laws in force from time to time for all the workers he employs.
8. Suppose the successful bidder contravenes any provisions of the Law, and the Institute suffers any damage or loss or harm due to any acts of commission or omission of the contractor. In that case, the

successful bidder is bound to indemnify the Institute. The successful bidder shall also be responsible for discharging all legal liabilities towards the Institute and observing all laws and Government rules relating to labour laws.

9. The successful bidder has to obtain permission from the local authorities as per the existing local bye-laws for such works, and the charges/fees, if any, must be borne and paid by the contractor.
10. The successful bidder should have a valid labour license from Labour Commissioner wherever the number of workers engaged is 50 or more.
11. The successful bidder shall have the addresses and photographs of their workmen being engaged by them for the said work. The entry of workers will be allowed inside the building only on producing the photo pass issued by the Contractor/Institute.
12. In all matters of dispute arising on the work, the matter shall be referred to **The Registrar, Indira Gandhi Institute of Development Research, Goregaon**, for a decision.

13. **Arbitration Clause:**

In the event that the Successful Bidder is not satisfied by the decision of the Registrar, Indira Gandhi Institute of Development Research, the dispute shall be settled by Arbitration in accordance with the provisions of Arbitration and conciliation act, 1996 or any enactment thereof. The Arbitral Tribunal shall consist of one arbitrator appointed by the Institute. The place of Arbitration shall be Mumbai, and any award, whether interim or final, shall be made and deemed for all purposes between the parties to be made in Mumbai. The arbitration proceedings shall be conducted in English, and any award or awards shall be rendered in English. The procedural Law of Arbitration shall be the Indian Law. The award of the arbitral tribunal shall be final, conclusive, and binding upon the Successful Bidder and the Institute.

14. **Insurance Clause:**

The successful bidder shall be responsible for all injury to the person, animals, or things and for all structural and decorative damage to property that may arise from the operation or neglect of himself or of any nominated subcontractor's employees, whether such injury or damage arising from carelessness, accident or any other case whatever in any way connected with the carrying out of the contract.

Workmen Compensation Policy for all the employees/workmen to be deputed on the site as per the workmen compensation act, which should also cover hospitalization.

15. **Defect Liability Period:**

The defect liability period for the work done by the successful bidder should be 12 months from the completion date of the work. Any defect or fault which may appear during **12 months** from the date of virtual completion of work/or supply and installation in full as specified under the contract, arising in the opinion of the Institute's Engineer from materials or workmanship, not in accordance with the contract, shall upon the directions in writing of the Institute's Engineer, and within a such reasonable



time as shall be specified therein, be amended and made good by the contractor at his own cost and in case of default the Institute may employ and pay other persons to amend the make good such defects/faults and damages, loss and expenses consequent thereupon or incidental thereto shall be made good and borne by the contractor and such damages, loss, and expenses shall be recoverable from him by the Institute, or may be deducted by the Institute upon the Institute's/Institute`s Engineers' certificate in writing from any sums of money due or that may become due to the contractor. The contractor/supplier shall remain liable under the provisions of this clause notwithstanding the signing by the Institute's Engineer of any certificate or passing of any accounts. The above defects Liability clause does not hold good for waterproofing works. For waterproofing work, if any, the guarantee period should be five years from the completion date of the work.

**16. Security Deposit:**

**a) Performance Security Deposit:** The EMD of the successful bidder will be converted into Performance Security Deposit. In case the successful bidder submits MSME certificate for EMD then he shall submit the performance security deposit of **Rs. 12,500.00** in the form of an account payee Demand Draft or Fixed Deposit Receipt or Bank Guarantee from a commercial bank drawn in favour of “Indira Gandhi Institute of Development Research” payable at Mumbai. The performance guarantee should remain valid for a period of **60** days beyond the date of completion of work by the successful bidder.

**b) Retention Money Deposit:** An amount @**3%** shall be deducted from bill as the retention money deposit. The 3% of RMD retained from the bill shall be released after the completion of the defect liability period of **12 months**.

The security deposit of the successful bidder will be forfeited if they fail to comply with any of the contract conditions. No interest will be paid on Security Deposits withheld by the Institute.

**17. Mode of Payment:**

Payment shall be made to the successful bidder after successful completion of work within 15 working days of submission of the certified invoice along with the delivery challan.

**18. Completion Period:**

The time allowed for the completion of work shall be One month from the 4th day of award of the work order or clearance for commencement of work, subject to the provisions for extension of time.

**19. Penalty Clause:**

The time allowed for carrying out the work is three months, which the successful bidder shall strictly observe, and it shall be reckoned from the 4<sup>th</sup> day of issue of the work order. The work shall be preceded with all due diligence throughout the stipulated period of the contract. If the contractor fails to complete the work within the specified period, he shall be liable to pay compensation at the rate of 1% per week, subject to a maximum of 10% of the contract amount. The Tender shall, before commencing work, prepare a detailed work program which the Institute's Engineer shall approve.

Any damage caused to any of the Institute's properties shall be made good by the successful bidder at their own cost.

**20. Termination Clause:**

- 20.1 Without prejudice to any other remedy available to the Institute, in case of default on the part of the successful bidder in the performance of this contract or the discharge of any contractual obligations arising out of this contract, or if the contractor commits a substantial breach of his obligations and such violation is not corrected within 7 (seven) days from the date of receipt of the notice specifying the breach, by the successful bidder, the Institute may terminate this contract by giving a 15 (fifteen) days written notice of intended termination to the successful bidder.
- 20.2 In the event of this contract being terminated, the Institute shall be liable to make payments of the amount due under this contract up to the effective date of termination for which services (including parts thereof) have been rendered by the successful bidder subject to clause 21.5 hereunder.
- 20.3 Notwithstanding anything contained herein above, the Institute may terminate this contract at any time by giving one month's notice to the successful bidder without assigning any reason thereof and without prejudice to the rights of the Institute to recover any money becoming due and payable to the Institute under this contract. The contractor may terminate this contract at any time by giving two months' notice to the Institute without assigning any reason thereof.
- 20.4 Forthwith on the expiry or earlier termination of this contract, the successful bidder shall return to the Institute all materials and equipment belonging to the Institute with regard to this contract. The Institute shall also inform the successful bidder when it can collect its equipment stored in the Institute, and the successful bidder shall collect the same. In the event that the successful bidder does not collect its equipment by the appointed time, the Institute shall not be liable for the same after that.
- 20.5 Forthwith on the expiry or earlier termination of this contract, the Institute shall determine the costs of execution, the cost of remedying any defects (if any), and the cost of completion of the work (if required). The Institute shall be entitled to recover from the successful bidder the extra costs, if incurred, after adjusting the same against the Performance Security Deposit made by the contractor.
- 20.6 On the earlier termination of this contract due to failure to discharge its duties, the Performance Security Deposit shall stand forfeited by the Institute.

I/We hereby declare that I/we have read and understood the above terms and conditions that form part of the Formal Contract to be executed between I/us and the Institute. The same shall bind me/us upon being declared the Successful Bidder.

Place :

Signature of the bidder with seal

**SECTION- 'D'**  
**SPECIAL CONDITIONS**

1. The workers will not be allowed to stay within the premises. The workers will be allowed to work on premises after 08:00 AM and until 07:00 PM.
2. The electric power required for the work can be drawn from the supply available at the site on the condition that the contractor shall bear expenses. The successful bidder will install the electric meter at the site at their own cost.
3. The debris/dust or any wastage generated from the above work shall be cleaned as frequently as required and as instructed by the Institute's Engineer away from the Institute's premises.
4. The work has to be carried out with the least inconvenience to the staff.
5. Permission is required from the local bodies if the successful bidder shall obtain any at their cost.
6. The successful bidder shall employ adequate manpower as required for satisfactory fulfillment of his contractual obligations as per this agreement and shall provide sufficient manpower with appropriate training and experience, at its own expense, for the proper discharge of the responsibilities entrusted to them.
7. The successful bidder shall decide the mode and manner of work to be done by his workers.
8. The successful bidder shall, before commencing work, submit a detailed work schedule/program, which the Institute shall approve, and the schedule should be strictly adhered to.
9. The contractor shall arrange to get all the samples of materials to be used in work approved by the Institute.
10. The successful bidder shall only use the materials of brands approved by the Institute.
11. Before quoting the rates, the bidder should inspect the site and understand the nature and scope of the work.
12. Any damage caused to any of the Institute's properties shall be made good by the contractor at their own cost.
13. The successful bidder shall make arrangements for storing their materials at the site.
14. **Before quoting the rates, the bidder should inspect the site and understand the nature and scope of the work.**

We hereby declare that I/we have read and understood the above terms and conditions that form part of the Formal Contract to be executed between the Institute and us. The same shall bind me/us upon being declared the Successful Bidder.

Place :

Date :

Signature of Bidder with company seal

**SECTION-‘E’**  
**PRE-QUALIFICATION CRITERIA**

- **Pre-Qualification Documents to be submitted by the bidder along with Pre-qualification Bid:**
  - a) The bidder should be registered with the appropriate registration authorities. Copy of Registration under Shop & Establishment Act or Certificate of Incorporation or Partnership Deed or Affidavit to be submitted.
  - b) Copy of Registration of Goods & Service Tax and PAN
  - c) The bidder should have an average annual turnover of **INR 20.00 Lakh** from the execution of civil repair, building repairs, and painting works only in the last **three** financial years (FY 20-21, 2021-22, and 2022-23). The bidder should submit the audited balance sheet, P & L account statements, or Turnover certificate from CA for the last three financial years with a positive net worth duly certified by CA.
  - d) The bidder should have completed Similar works, i.e., making and supplying of wooden furniture during the last 07 years ending the previous month of the date of publication of this tender either of the following-
    - (i) At least **01** similar work costing not less than **INR 4.91 Lakh** for one organization.  
**or**
    - (ii) At least **02** similar works costing not less than **INR 3.07 Lakh** in different organizations.  
**or**
    - (iii) At least **03** similar works costing not less than **INR 2.45 Lakh** in different organizations.  
**(Copy of work orders or completion certificates to be submitted).**
  - e) Either the Registered Office or one of the Branch Offices of the bidder should be located in the territory region of MMRDA.
  - f) The bidder should not be blacklisted/De-registered/debarred by any Government department/Public Sector Undertaking/Private Sector/or any other agency (Submit undertaking As per **Annexure-A**).

Bidders must submit documentary proof in support of meeting each of the above minimum qualification criteria. A simple undertaking by the bidder for any of the stated criteria will not suffice for the purpose. All documentary proof must be listed on the letter pad of the company and enclosed in a cover, to be submitted along with the qualification bid (Email-1) duly stamped and signed by the authorized person of the agency.

- **Information to be furnished by the bidder:**

<b>Sr. No.</b>	<b>Item</b>	<b>Information to be filled by Bidder</b>
1	Name of the bidder	
2.	Address	
2	Telephone Number: Office /Residence:  Mobile Number:  Fax No.  E-Mail Address-	
3	Details of Registration (number & date)	
4	Month and Year in which the firm/company was formed/ incorporated.	
5	Type of organization (Sole Proprietor, Partnership, Pvt Ltd., Public Ltd., etc.)	
6	Enclose a copy of the partnership deed, Articles of Association, or Affidavit (in case of firm)	
7	Average Annual Turnover of Last Three Financial Year (attached audited balance sheet & profit & Loss account)	FY 2022-23:  FY 2021-22:  FY 2020-21:
8	Bank Account Details	A/C No.  Bank Name:  IFSC:

**SECTION-'F'**  
**TECHNICAL BID**

**1. SCOPE OF WORK:**

The detailed scope of work, Bill of Quantities and specifications are as follows-

Sr. No.	DESCRIPTION	Unit	Quantity
1	<b>Single Wooden Bed Size: 3' X 6'6" X 14" Height</b>	Nos.	14.00
	Making & Supplying of Single bed made out of CP Teak wood frame work of size 3" * 2" with 19mm thk 710 Grade ply boxing and 3" dia S.S. legs as shown in drawings. Top to be in 19mm thk plywood. All internal surfaces to be French polished in approved colour & shade. The exposed ply surfaces of the bed to be finished in laminate of approved colour & Shade as per drawings & directions. All exposed wooden surfaces to be finished in 3 coats of melamine polish of approved, shade. Rate inclusive of all necessary hardware like adhesive, screws, etc. of approved make as per directions of Engineer incharge.		
2	<b>Study Table Size 4' L X 2' W X 2'6" Height</b>	Nos.	15.00
	Making & Supplying of Study Table in 19mm thk 710 Grade ply for top, (double edge on outer edge with 38mm thk half round moulding on the edges), sides & drawer fronts in laminate finish for exposed ply surfaces & French polish of approved colour & shade for internal surfaces. All exposed wooden surfaces to be finished with melamine polish in 3 coats. The table to have one drawer box of size 18" X 15" consisting of 1 No drawer 4" deep and shutter below. Drawer to be mounted on telescopic channels with sides in 12mm thk ply & bottom in 6mm thk ply & to be of 12mm ply finished with laminate of approved shade. The exposed edges of plywood to be covered with TW lipping of corresponding width & 12mm thickness to be finished in 3 coats of melamine polish of approved shade. Rate shall be inclusive of all necessary approved fittings like hinges, tower bolts, magnetic catch and any miscellaneous hardware items of approved make as per directions of Engineer incharge.		

**1. APPROVED MATERIAL MAKES:**

Sl. No.	Particulars of Item	Approved Brands
1	Plywood	Century/Kit ply/Orchid/Green ply
2	Laminate	Century / Greenlam / Signature / Royale
3	Fevicol Marine	Pidilite

Place :

Signature of the Bidder with seal

Date :

**Annexure – A\***

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT**

To,  
The Registrar  
Indira Gandhi Institute of Development Research  
Film City Road, Santosh Nagar,  
Goregaon (East),  
Mumbai – 400 065.

We hereby confirm and declare that we, M/s \_\_\_\_\_, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

For M/s \_\_\_\_\_

Authorized Signatory

Date:

*\*To be submitted on company letter head duly signed and stamped on it.*