

**INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH
GOREGAON (EAST), MUMBAI**

TENDER DOCUMENT FOR

**Annual Rate Contract for the repair and maintenance of furniture and
fixtures at IGIDR**

NIT No: IGIDR/Tender/2026/ED/19 Dated: 28.07.2026

INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH

Gen. A.K. Vaidya Marg, Film City Road, Santosh Nagar, Goregaon (East), Mumbai-400065.

Telephone: 022 6909 6200 / 560 / 513 / 9660055264; Fax: 022 6909 6399.

INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH, MUMBAI
Notice Inviting Tender

“NAME OF THE WORK: **Annual Rate Contract for the repair and maintenance of furniture and fixtures** at INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH, GOREGAON, MUMBAI – 400 065.”

1. The Institute invites bids from reputed & qualified contractors for the following work:

Name of work	Contract Period	EMD (INR)
(1)	(2)	(3)
Annual Rate Contract for the repair and maintenance of furniture and fixtures at IGIDR	One Year	INR 5,000.00

2. Tender bids in the two-bid system are being invited for the above-mentioned work.
3. The bidder has to submit an Earnest Money Deposit of **Rs. 5,000/- (Rupees Five Thousand only)** along with the bid.
4. Tender bids in two-bid systems are invited through **two separate Emails** to tender@igidr.ac.in: “**Email-1: EMD and Pre-qualification/Technical Bid**” and “**Email-2: Financial Bid**”. The subject of the email should be mentioned as “**Email-1: EMD and Pre-qualification/Technical Bid for Annual Rate Contract for the repair and maintenance of furniture and fixtures at IGIDR**” and “**Email-2: Financial Bid for Annual Rate Contract for the repair and maintenance of furniture and fixtures at IGIDR**” respectively. **All the bid documents should be attached as a PDF document or zip file, and the financial bid file should be protected with a password.**
5. **The last date of submission of the bid shall be on 17.08.2026, at the end of the day.**
6. **The intending bidder should inspect the site to understand the scope and nature of work before submitting their bid.**
7. The Institute reserves the right to reject any prospective application without assigning any reasons whatsoever.

REGISTRAR

SECTION - A*

LETTER OF OFFER

Date _____

To,
The Registrar,
Indira Gandhi Institute of Development & Research,
Gen. A.K. Vaidya Marg, Film City Road,
Goregaon (East), Mumbai 400065.

Subject: Tender for Annual Rate Contract for the repair and maintenance of furniture and fixtures at IGIDR, Mumbai.

Reference: NIT No. IGIDR/Tender/2026/ED/19 Date: 28.07.2026

Dear Sir,

With respect to your above-mentioned tender, we hereby submit our tender in the required format along with the Company Profile and supporting documents.

Should this tender be accepted, I/We hereby agree to abide by and fulfill the terms and provisions of the said Conditions of Contract annexed hereto so far as they may be applicable, or in default thereof, to forfeit the EMD and pay to the IGIDR the amount mentioned in the said Conditions.

I/We have deposited **NEFT/DD/FDR/BG of Rs. 5,000/- (Rupees Five Thousand only)** or **MSME exemption Certificate** as an earnest money deposit to the IGIDR, which will not bear any interest. Should I/We fail to execute the contract when called upon to do so. I/We do hereby agree that this sum shall be forfeited by me/us to the IGIDR.

I / We have carefully gone through the terms and conditions prescribed, and I / We accept the same without any alterations/modifications.

Yours faithfully,

Signature

Name & seal of Bidder

** The bidder should submit the Letter of Offer on their company letterhead.*

SECTION - 'B'
GENERAL INSTRUCTIONS TO BIDDERS

Tender bids through email should be addressed to The Registrar, Indira Gandhi Institute of Development Research, Goregaon (East), Mumbai-400065.

1. Bidder has to submit Earnest Money Deposit of **Rs. 5,000/- (Rupees Five Thousand only)** through **NEFT/DD/FDR/BG** to “INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH, MUMBAI” Account no. 010220100010001, IFSC code: BKID0000102, Branch name: IGIDR, Bank Name: Bank of India, and UTR number with screenshot of transaction should be included in the part of the tender document towards Earnest money.
2. The bidders registered under **MSEs** are exempted from the submission of EMD, but they should submit a copy of the valid MSME certificate for exemption.
3. Tender bids in two-bid systems are invited through two separate Emails to tender@igidr.ac.in: “**Email-1: EMD and Pre-qualification/Technical Bid**” and “**Email-2: Financial Bid**”. The subject of the emails should be mentioned as “**Email-1: EMD and Pre-qualification/Technical Bid for Annual Rate Contract for the repair and maintenance of furniture and fixture at IGIDR**” and “**Email-2: Financial Bid for Annual Rate Contract for the repair and maintenance of furniture and fixture at IGIDR**” respectively.
4. **All the bid documents should be attached as a PDF document or a zip file. In case the bidder cannot attach a single bid file to an email, then they can split their bid and submit it in multiple emails, with a mention in the email subject as Part-I, II, III,...., etc.**
5. All the required documents should be scanned and merged either into a single PDF file or zipped into a single file and attached to the respective Emails. **The Financial bid should be attached as a PDF document protected with a password, and the password should be shared at the time of financial bid opening through an online meeting. The vendor should keep their password securely with them and be required to give it only when asked in an online meeting for financial bid opening.**
6. The bids will be received up to **17.08.2026 at the end of the day**. Each copy of the tender document is under their stamp and signature. No tender will be accepted after **17.08.2026** under any circumstances whatsoever.
7. The Email bid with subject “**EMD & Pre-qualification/Technical Bid for Annual Rate Contract for the repair and maintenance of furniture and fixtures at IGIDR**” shall be opened by the Tender Opening Committee on the next day, **18.08.2026 at 03:00 PM** through online meeting platform. The link of the meeting will be shared with participating bidders. In case a holiday is declared by the Government on the day of opening the bids, the bids will be opened on the next working day at the same time.
8. The Email bid with subject “**Financial bid for Annual Rate Contract for the repair and maintenance of furniture and fixtures at IGIDR**” of only qualified bidders will be opened. The date of opening of price bid shall be informed by the Institute to the qualified bidders. The date of opening of financial bid and link for online meeting shall be informed by the Institute to the qualified bidders. **The bidders should provide the password of the financial bid PDF file during the opening of the financial bid. In case a bidder cannot provide the password for the financial bid at the opening, then their bid shall be rejected.**

9. Tender bid shall remain valid for acceptance by the Institute for a period of **three Months** from the date of opening of the bid, which period may be extended by mutual agreement, and the bidder shall not cancel or withdraw the tender during this period.
10. The bidder must use only the tender forms issued by the Institute to fill in the rates. Any addition/alteration in the text of the tender form made by the bidder shall not be valid and shall be treated as null and void.
11. The Tender form must be filled in English. If any of the documents are missing or unsigned, the tender may be considered invalid by the Institute in its discretion.
12. Rates should be quoted both in figures and in words in columns specified. Overwriting of figures is not permitted. Failure to comply with either of these conditions will render the tender void at the Institute's option. No advice whatsoever, especially on any change in rate specifications after the opening of the tender, will be entertained.
13. Each Page of the Tender Documents should be stamped and signed by the authorized person or persons submitting the Tender in token of his/their having acquainted himself/themselves with the General terms & conditions, specifications, special conditions of contract, etc., as laid down. Any Tender with any of the documents not so signed will be rejected.
14. A tender that is not accompanied by EMD will not be considered. The EMD will be returned to the bidder if their tender is not accepted by the Institute, but without Interest. The EMD paid by the successful bidder shall be held/encashed by the IGIDR as security for execution and fulfilment of the contract. No interest shall be paid on this deposit. The Earnest Money Deposit (EMD) of the successful bidder may be converted into a Performance Security Deposit. The security deposit of the successful bidder will be forfeited if they fail to comply with any of the conditions of the contract. No interest will be paid on the Security Deposit withheld by the Institute.
15. The Institute does not bind itself to accept the lowest or any bid and reserves to itself the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reasons for doing so.
16. The Institute reserves the right to subdivide the work mentioned in the tender, amongst two or more bidders at its own discretion, and the successful bidders will have to execute orders for part of the items placed with them at the quoted rates. The Institute also reserves the right to increase or decrease the quantities and even omit any item of work after the order is placed, and the successful bidder shall execute the same without claiming anything extra for the same. In this context, the rates quoted for each item must be self-supporting and relevant.
17. No bidder will be allowed to withdraw after submission of the tender; otherwise, the EMD submitted by the bidder would stand forfeited. In case the successful bidder declines the offer of contract (or refuses to acknowledge or execute the contract within 15 days of award of order), for whatever reasons, their EMD will be forfeited.
18. The rates quoted in the bid shall include all charges like material rates, applicable GST, transportation, loading and unloading, any other tax and duty or other levy whether existing or future, levied by the Central Government or any State Government or Local Authority, if applicable. No claim in respect of GST or any other tax, duty or levy, whether existing or future, shall be entertained by the Employer.
19. **The intending bidder can obtain any clarifications regarding the tender document, technical scope, etc., if any, by contacting Mr. Amit Gaikwad (Estate Officer) at email estateofficer@igidr.ac.in or telephone- 022 6909 6507 or from the Estate Department of the**

Indira Gandhi Institute of Development Research, Goregaon (E), Mumbai-400 065 on any working day of the Institute from Monday to Friday.

I/We hereby declare that I/we have read and understood the above instructions, and the same will remain binding upon me/us.

Place:

Signature of the Bidder with seal

Date:

SECTION - 'C'

GENERAL TERMS AND CONDITIONS

Upon the declaration of an intending bidder to be the Successful Bidder by the Institute, they shall be subject to the following terms and conditions that shall form part of the Formal Contract to be executed with the Institute.

1. The successful bidder shall not assign the sub-contract. He shall not sublet any portion of the contract except with the written consent of the IGIDR. In case of breach of these conditions, the IGIDR may serve a notice in writing on the Contractor rescinding the contract.
2. In all matters of dispute arising on the contract, the matter shall be referred to **the Registrar, Indira Gandhi Institute of Development Research, Goregaon** for a decision.
3. In the event that the Successful Bidder is not satisfied by the decision of the Registrar, Indira Gandhi Institute of Development Research, the dispute shall be settled by arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996 or any enactment thereof. The Arbitral Tribunal shall consist of one arbitrator, to be appointed by the Institute. The place of arbitration shall be Mumbai, and any award, whether interim or final, shall be made and shall be deemed for all purposes between the parties to be made in Mumbai. The arbitration proceedings shall be conducted in the English language and any award or awards shall be rendered in the English language. The procedural law of the arbitration shall be the Indian law. The award of the arbitral tribunal shall be final, conclusive, and binding upon the Successful Bidder and the Institute.

4. Performance Security Deposit:

The EMD of the successful bidder for Rs. 5,000/- (Rupees Five thousand only) shall be converted into a Performance Security Deposit and will be retained with the IGIDR till the expiry/termination of the rate contract without interest. If the successful bidder submits MSME as EMD, they should deposit Rs. 5,000/- as PSD in the form of DD/FDR/BG, valid for 60 days beyond the contract period. This deposit shall be forfeited in case the contractor fails to discharge its duties/commitments or whose contract is terminated prematurely.

5. Payment Terms:

Payment shall be made to the supplier after the successful delivery of materials within 15 days of submission of the certified invoice along with supporting documents (Delivery challan, etc.).

- 6. Defect Liability Period (DLP):** The DLP for the new installations shall be for **12 months**, except for the hydraulic gas cylinder – **6 months** from the date of completion of work. Any defects arising within the defect liability period shall be rectified/replaced by the contractor at his own cost; failing which, the same shall be carried out at the contractor's risk & cost and recovered from his dues.

7. Tenure of Contract:

The contract period shall be for **one Year** from the date of issue of the Work Order.

8. Termination Clause:

- 8.1 Without prejudice to any other remedy available to the Institute, in case of default on the part of the vendor in the performance of this contract or in the discharge of any contractual obligations arising out of this contract or if the contractor commits substantial breach of his obligations and such breach is not corrected within 15 (fifteen) days from the date of receipt of the notice specifying the breach,

by the contractor, the Institute may terminate this contract by giving a 30(thirty) days written notice of intended termination to the vendor.

- 8.2 In the event of this Contract being terminated, the Institute shall be liable to make payments of the amount due under this Contract up to the effective date of termination for which services (including parts thereof) have been rendered by the vendor subject to clause 8.5 hereunder.
- 8.3 Notwithstanding anything contained herein above, the Institute may terminate this contract at any time by giving one month's notice to the vendor without assigning any reason thereof and without prejudice to the rights of the Institute to recover any money becoming due and payable to the Institute under this Contract. The vendor may terminate this Contract at any time by giving two months' notice to the Institute without assigning any reason thereof.
- 8.4 Forthwith on the expiry or earlier termination of this Contract, the vendor shall return to the Institute all materials and equipment, belonging to the Institute with regard to this Contract. The Institute shall also intimate to the vendor a time when it can collect its equipment stored in the Institute and the vendor shall collect the same. In the event that the vendor does not collect its equipment by the appointed time, the Institute shall not be liable for the same thereafter.
- 8.5 Forthwith on the expiry or earlier termination of this Contract, the Institute shall determine the costs of execution, cost of remedying any defects (if any) and the cost of completion of the work (if required). The Institute shall be entitled to recover from the vendor the extra costs, if incurred, after adjusting the same against the Performance Security Deposit made by the vendor.
- 8.6 On the earlier termination of this Contract due to failure to discharge its duties, the Performance Security Deposit shall stand forfeited by the Institute.

9. Arbitration Clause:

In the event that the Successful Bidder is not satisfied with the decision of the Registrar, Indira Gandhi Institute of Development Research, the dispute shall be settled by arbitration in accordance with the provisions of the **Arbitration and Conciliation Act, 1996**, or any enactment thereof. The Arbitral Tribunal shall consist of one arbitrator, to be appointed by the Institute. The place of arbitration shall be **Mumbai**, and any award, whether interim or final, shall be made, and shall be deemed for all purposes between the parties to be made in **Mumbai**. The arbitration proceedings shall be conducted in the English language, and any award or awards shall be rendered in the English language. The procedural law of the arbitration shall be the Indian law. The award of the arbitral tribunal shall be final, conclusive, and binding upon the Successful Bidder and the Institute.

10. Force Majeure:

A Force Majeure (FM) means extraordinary events or circumstances beyond human control, such as an event described as an act of God (like a natural calamity) or events such as a war, strike, riots, crimes (but not including negligence or wrongdoing, predictable/seasonal rain, and any other events specifically excluded in the clause). An FM clause in the contract frees both parties from contractual liability or obligation when prevented by such events from fulfilling their obligations under the

contract. An FM clause does not excuse a party's non-performance entirely, but only suspends it for the duration of the FM. The firm has to give notice of FM as soon as it occurs, and it cannot be claimed ex-post facto. There may be an FM situation affecting the purchase organisation only. In such a situation, the purchasing organization is to communicate with the supplier along similar lines as above for further necessary action. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of FM for a period exceeding 90 (ninety) days, either party may at its option terminate the contract without any financial repercussion on either side. Notwithstanding the punitive provisions contained in the contract for delay or breach of contract, the supplier would not be liable for imposition of any such sanction so long as the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event covered in the FM clause.

I/We hereby declare that I/we have read and understood the above terms and conditions that form part of the Formal Contract to be executed between I/us and the Institute. The same shall be binding upon me/us upon being declared as the Successful Bidder.

Place:

Signature of the bidder with seal

Date:

SECTION - 'D'
SPECIAL CONDITIONS

1. Overall L1, overall L2, overall L3, etc. bidders will be calculated on the basis of quoted rates for individual items with minimum quantity of that item. After comparing the total amount of overall L1, L2, L3, etc. quotes, the L1 bidder will be empaneled for the rate contract. The contract may also be sub-divided between the two or more bidders for their individual lowest quoted items.
2. The workmen will not be allowed to stay within the premises. The workmen will be allowed to work in the premises after 08:00 AM in the morning and till 07:00 PM in the evening.
3. **The water and the electricity required for the work will be provided by the Institute free of cost.**
4. **The Institute will assign the work to the empaneled vendor as per the requirement at IGIDR campus.**
5. **The debris/dust or any wastage generated out of the above work shall be cleaned as frequently as required and as instructed by the Institute's Engineer away from the Institute's premises.**
6. The work has to be carried out with the least inconvenience to the staff.
7. **Quotation of Price:** Price quoted should be in Indian Rupees, excluding the applicable GST. The GST will be quoted in percentage.
8. If the quality of product and services provided is not found satisfactory, IGIDR reserves the right to cancel or amend the contract.
9. The successful bidder shall decide the mode and manner of work to be done by his workmen.
10. The Vendor shall arrange to get all the samples of materials to be used in the work approved from the Institute. The proposed materials should be of ISI approved brands.
11. The successful bidder shall only use the materials of brands approved by the Institute.
12. Any damage caused to any of the Institute's properties shall be made good by the contractor at their own cost.

We hereby declare that I/we have read and understood the above terms and conditions that form part of the Formal Contract to be executed between the Institute and us. The same shall be binding upon me/us upon being declared as the Successful Bidder.

Place :

Date :

Signature of the Bidder with seal

SECTION - 'E'
QUALIFICATION CRITERIA

- **Minimum Qualification Documents to be submitted by Bidder along with qualification Bid:**
 - a) The bidder should shall submit documents of registration of company/firm in any of the following:
 - **Company:** Copy of the Certificate of Incorporation and Memorandum of Association (MOA), Articles of Association.
 - Registration Certificate under the Shops and Establishment Act
 - Partnership Firm: Copy of the Registration Certificate of the Partnership Firm or Partnership Deed.
 - Proprietorship Firm: Affidavit confirming the proprietorship.
 - b) Copy of Registration of Goods & Service Tax and PAN.
 - c) The bidder shall have an **average annual turnover of at least ₹ 5.00 lakh** during the last three financial years, i.e., **FY 2023–24, FY 2024–25, and FY 2025–26**. The bidder shall submit copies of the **audited Balance Sheets and Profit & Loss Accounts** for the aforesaid financial years, duly certified by a Chartered Accountant. In case the audited financial statements for **FY 2025–26** are not available as on the date of submission of the bid, the bidder may submit the audited Balance Sheets and Profit & Loss Accounts for **FY 2022–23, along with a Chartered Accountant's Certificate certifying the provisional turnover for FY 2025–26**, or a Turnover certificate from a CA for the last three financial year.
 - d) The bidder should have experience in the successful completion of orders for the supply and installation of aluminum windows/doors/shutters, Repair of furniture, Chairs, or similar type of furniture and fixtures during the last **seven** years.

(Copy of Purchase orders/Work Orders/contract agreement/completion certificates to be submitted.)
 - e) Bidder should submit details of at least one client along with the name and contact number of their representative.
 - f) Either the Registered Office or a Branch Office (fully working) with availability of staff of the bidder should be located in the territory region of MMRDA.
 - g) The bidder should not be blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency (**Submit Undertaking as per Annexure-A**).

Bidders must submit documentary proof in support of meeting each of the above minimum qualification criteria. A simple undertaking by the bidder for any of the stated criteria will not suffice the purpose. All documentary proof must be listed on the letter pad of the company and enclosed in a cover, to be submitted along with the qualification bid (Email-1) duly stamped and signed by the authorized person of the agency.

- **Information to be furnished by the bidder:**

Sr. No.	Item	Information to be filled by Bidder
1	Name of the bidder	
2.	Address	
2	Telephone Number: Office /Residence: Mobile Number: Fax No. E-Mail address-	
3	Details of Registration (number & date)	
4	Month and Year in which the firm / company was formed/ incorporated.	
5	Type of organisation (Sole Proprietor, Partnership, Pvt Ltd., Public Ltd., etc.)	
6	Enclose a copy of CoI/Memorandum of Association (MOA), Affidavit in case Proprietorship firm, Partnership Deed in case partnership firm, Copy of Registration under Shop & Establishment, Article of Association (AOA).	
7	Average Annual Turnover of Last Three Financial Year (attached audited balance sheet & profit & Loss account) (If the FY 2025-26 Balance Sheet is unavailable, the Balance Sheet for FY 2022-23 accompanied by a CA-certified Average Turnover statement for FY 2025-26 will be accepted.)	FY2023-24: FY2024-25: FY2025-26/FY2022-23:
8	Bank Account Details	A/C No. Bank Name: IFSC:

Date :

Signature of the Bidder with seal

SECTION 'F'
TECHNICAL BID

Tender Name: Annual Rate Contract for the repair and maintenance of furniture and fixtures at IGDR

1. SPECIFICATIONS:

a) INDIAN STANDARDS AND CODES OF PRACTICE

The book of specifications and the various sections therein are intended for a particular application to the tests/works under the contract. However, the given specifications may not cover all the tests. Such tests, which are not covered in the specifications, shall be in accordance with the latest and most current revisions of standards and codes of practice published by the Bureau of Indian Standards, Manak Bhavan, 9 Bahadur Shah Jafar Marg, New Delhi, and available through their local branches.

2. List of Materials:

S.N.	Item	Preferred brands	Quoted Brands (*Specify)
1	Removing & fixing of new Aluminum mosquito net	Local Brand	
2	Removing & fixing of new PP mosquito net	Local Brand	
3	Bearing replacement of sliding window shutter (Size: 1 Inch)	Dhanika/ Aries/ Meeti / Vijay Products	
4	Replacement of concealed lock for domal sliding window/door, size: 4" Brand	Star Lock	
5	Replacement of concealed lock for domal sliding window/door, size: 6" Brand	Star Lock	
6	Replacement of Stainless-Steel Friction Stay Hinges for casement window, Size: 8 inch	Imax/Het Hardware/ Ebco /Aries	
7	Replacement of Stainless-Steel Friction Stay Hinges for casement window, Size: 10 inch	Imax/Het Hardware/Ebco/ Aries	
8	Replacement of Stainless-Steel Friction Stay Hinges for casement window, Size: 14 inch	Imax/Het Hardware/Ebco/ Aries	
9	Alignment & Servicing of casement window Size: 18" x 28 "	Not Applicable	
10	Alignment & Servicing of casement window Size: 16" x 42 "	Not Applicable	
11	Alignment & Servicing of casement window Size: 29" x 21 "	Not Applicable	
12	Alignment & Servicing of casement window Size: 18" x 69 "	Not Applicable	
13	Alignment & Servicing of casement window Size: 31" x 17 "	Not Applicable	

14	Replacement of Handle for casement window	Local Brand	
15	Replacement of Clear glass for casement Window (Glass Thickness: 6 mm)	Saint Gobain/ Modi	
16	Replacement of Clear glass for casement Window (Glass Thickness: 8mm)	Saint Gobain/ Modi	
17	Replacement of door Floor Spring (Capacity: 90 Kgs.)	Godrej/Hemco/Hyper/Hardwyn/Enox	
18	Replacement of door Floor Spring (Capacity: 110 Kgs.)	Godrej/Hemco/Hyper/Hardwyn/Enox	
19	Replacement of door Floor Spring (Capacity: 120 Kgs.)	Godrej/Hemco/Hyper/Hardwyn/Enox	
20	Alignment & Adjustment of glass doors floor spring	Not Applicable	
21	Alignment & Service for Mosquito Screening	Not Applicable	
22	Revolving Chair MS with Chrome finish Heavy Duty Base with 5 Caster Wheel	Somraj /MRC/Dozyant	
23	Revolving Chair PVC Base with 5 Caster Wheel	Somraj /MRC/Dozyant	
24	Revolving Chair Hydraulic Lift / Cylinder (Grade-IV)	MRC/Seltos/H02/Dozyant/ Somraj	
25	Removing and fixing Revolving Chair seat & back cloth	Local Brand	
26	Repair of Vertical & Roller Blinds	Not Applicable	
27	Cleaning of Blinds	Not Applicable	
28	Removing and re-fixing Glass Film	Garware/3M	
29	Fixing of glass film	Garware/3M	

Place:

Signature of the bidder with seal

Date:

Annexure – A*

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON-DEBARMENT, BY ORGANISATION UNDERTAKING REGARDING BLACKLISTING / NON-DEBARMENT.

To,
The Registrar
Indira Gandhi Institute of Development Research
Film City Road, Santosh Nagar,
Goregaon (East),
Mumbai – 400 065.

We hereby confirm and declare that we, M/s _____, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

For M/s _____

Authorized Signatory

Date:

**To be submitted on the company letterhead, duly signed and stamped.*