



# Indira Gandhi Institute of Development Research

(Advanced Research Institute established and fully funded by the Reserve Bank of India)  
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## **Notice Inviting Tender**

IGIDR/MUM/Canteen/2018-19

Dated : 20.09.2018

REGISTRAR, IGIDR MUMBAI invites sealed tenders from reputed and experienced canteen/ catering operators for running an existing Canteen of the Institute, for catering around on an average 200nos of persons (Employees, Students, Contract Workers, Family Members, Official Guest of the Institute, guests staying in the guest house etc ) in the above premises.

The Canteen functions on SELF SERVICE basis. The catering services should be made available on all the days of the week. It is hereby informed that the Institute does not have a rule whereby the employees, students, contract workers etc have to compulsory eat the food provided in the canteen.

- 1) The tender is being invited in **two bid system** for the above mentioned work. IGIDR MUMBAI reserves its right to award the work to the successful bidder.
- 2) Interested parties may download the tender form from the Indira Gandhi Institute of Development Research website [i.e. www.igidr.ac.in](http://www.igidr.ac.in).
- 3) Applicant has to deposit Earnest Money of Rs. 60,000/- (Rupees Sixty Thousand only) in the form of Demand Draft/ Pay order drawn in favour of Registrar, INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH, MUMBAI. Bank guarantee shall also be accepted. The EMD shall be enclosed in a sealed separate envelope and submitted along with the tender documents.
- 4) The Tender documents in sealed envelope, supported by prescribed annexure: EMD, Technical bid & financial bid shall be placed in separate sealed envelopes each marked as **“Envelope-1: EMD”**, **“Envelope-2: Pre-qualification & Technical Bid”** & **“Envelope-3: Financial bid”** respectively. All three envelopes shall be submitted together in another sealed envelope endorsed **“PROVIDING CANTEEN SERVICES at IGIDR Mumbai”**. The bids will be received up to 14:00 Hrs on **15<sup>th</sup> October, 2018**. Each copy of the tender document under their full signature should be submitted. No tender will be accepted after 14:00Hrs on **15<sup>th</sup> October, 2018** under any circumstances whatsoever.
- 5) The envelopes Marked **“EMD, Pre-qualification & Technical Bid”** shall be opened by REGISTRAR or his authorized representative in his office on the same day at 15:30 HRS. Financial bid will be opened for the Pre-qualified bidders only. The date of opening of price bid shall be informed by institute later on.
- 6) IGIDR reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.

REGISTRAR