

FINANCIAL BID

Sl. No.	Description of Fees	Unit	Quoted Fees (exclusive of applicable taxes)	
			Unit Rate Rupees (in Figure)	Rupees (in Words)
A.	Fee for Utilization Certificates (UC's) (Rate per UC)**	Per Nos.		
B.	Issue of Form 15CA and 15CB	Per Nos.		
C.	For Filing all kinds of TDS (Fee per Quarter)	Per Quarter		
D.	Filing Annual Income tax return/ appeal/Opinion on related matter.	Per Annum		
E.	GST return & related services (Fee Monthly)	Per Month		
F.	GST Audit (Annual fee)	Per Annum		
G.	Advisory services for FCRA projects and accounts and audit as and when required.	Per Nos.		

Date:

Signature:

SEAL:

Name and Designation of the bidder:

* The quoted fee should be all inclusive except GST i.e. only the professional fee mentioned in A to G above will be paid and no other charges on account of travelling, accommodation, food and other expenses will be paid.

** Some of the Research Agencies asked for signing of Utilization Certificates by the Chartered Accountant Firm. It is estimated that number of certificates are not more than 5 in a year. Bidder may quote its charges for signing Utilization Certificates on per certificate basis.

*** GST will be paid extra as applicable. Statutory Changes in GST rate if any shall be borne by the Institute.

Deductions shall be made by the Institute as per statutory rates and norms wherever applicable

Date:

Signature:

SEAL:

Name and Designation of the bidder: