

1. The Student Rulebook of 2020 will have the following additions and modifications.

a. Incorporating new rules in the student rulebook

8.5 Submission of soft copy of thesis

(i) After recommendation of award of the thesis by the Board of Examiners who conducted the viva voce examination, the student is required to submit the requisite number of hardbound copies and also soft copy of the thesis to enable its uploading in institute's repository and also to enable online submission of the thesis to Shodhganga of INFLIBNET.

(ii) For the soft copy of the thesis, the student is required to submit multiple files as per the format of Shodhganga/INFLIBNET and also a single file with the entire thesis. The order of the multiple files (slightly modified to fit into our rule 8.1(v)) will be as follows:

- | |
|---|
| (a) 01_title.pdf : Title Page |
| (b) 02_certificate.pdf : Certificate |
| (c) 03_abstract.pdf : Abstract |
| (d) 04_declaration.pdf : Declaration |
| (e) 05_acknowledgement.pdf : Acknowledgement |
| (f) 06_contents.pdf : Table of Content/Index page |
| (g) 07_list_of_tables.pdf : List of Tables |
| (h) 08_list_of_figures.pdf : List of Figures |
| (i) 09_abbreviations.pdf : Abbreviations |
| (j) 10_chapter1.pdf : First Chapter |
| (k) 11_chapter2.pdf : Second Chapter |
| (l) 12_chapter3.pdf : Third Chapter |
| (m) 13_chapter4.pdf : Fourth Chapter |
| (n) 14_chapter5.pdf : Fifth Chapter |
| (o) 15_chapter6.pdf : Sixth Chapter |
| (p) 16_bibliography.pdf : Bibliography/References |
| (q) 17_appendix.pdf : Appendix |

(iii) The order of files may have less files if they have less number of chapters or if they may not have some portions like Appendix or Abbreviations or they may have more files if they have more number of chapters. In all these cases the order of the files are to be numbered sequentially 01_*.pdf, 02_*.pdf, ... and so on.

(iv) The student along with her/his supervisor(s) are required to submit an undertaking

to enable uploading of the thesis to the institute's repository and to enable online submission of the thesis to Shodhganga of INFLIBNET. The format of undertaking to be obtained from the student before the student is issued the certificate from the Board of Examiners after successful defence of the viva-voce examination will be as follows:

<p>Indira Gandhi Institute of Development Research Dean Academic Affairs, Student Office</p> <p>Undertaking for submission of soft copy of MPhil/PhD thesis</p> <ol style="list-style-type: none">1. Thesis Title:2. Name of Researcher:3. Name of Supervisor(s):4. Registration Date:5. Viva Date (the date of successful defence in the viva-voce examination)6. Award Date (the date of approval from Board) to be incorporated later by Office -7. Keywords:8. Accompanying Materials: <p>We hereby agree that the soft copy of the thesis can be uploaded on IGIDR's institutional repository and INFLIBNET's national repository 'Shodhganga' or other repositories as per the rules and regulations of INFLIBNET/UGC.</p> <table style="width: 100%;"><tr><td style="width: 50%; text-align: center;">Signature of the Supervisor(s)</td><td style="width: 50%; text-align: center;">Signature of the Student</td></tr></table>		Signature of the Supervisor(s)	Signature of the Student
Signature of the Supervisor(s)	Signature of the Student		

(v) The submission of a soft copy to be part of 'No Dues/Clearance' prior to award of Ph.D. degree.

(vi) The student is also required to submit necessary soft copies along with spiral bound during the first submission as also during any revised submission.

(vii) All submissions of thesis (first, revisions, if any, and final versions) will be subject to similarity check for plagiarism, which will exclude (a) all quoted work reproduced with all necessary permission and/or attribution, (b) all references, bibliography, table of content, preface and acknowledgements, and (c) all generic terms, laws, standard symbols and standard equations. To ensure that the research work carried out by the student is based on original ideas, the abstract, summary, hypothesis, observations, results, conclusions and recommendations will be subject to a similarity check up to 10 per cent. The similarity check shall exclude a common knowledge or coincidental terms, up to fourteen (14) consecutive words.

(viii) The embargo for uploading will be as per agreement with INFLIBNET.

b. Modification of existing rules in the student rulebook of 2020 (also applicable to equivalent earlier rulebooks), see changes in bold.

(i) In the existing rule 8.1(v)(c), the order of pages in sync with proposed 8.5(ii) will be as follows:

- (a) Title page
- (b) Page of certification
- (c) [earlier (i)] Abstract
- (d) [earlier (c)] Declaration by candidate
- (e) [earlier (h)] Acknowledgements (optional)
- (f) [earlier (d)] Table of contents
- (g) [earlier (e)] List of tables (if any)
- (h) [earlier (f)] List of figures (if any)
- (i) [earlier (g)] Glossary of symbols (optional)
- (j) Introduction Chapter
- (k) Main Chapters
- (l) Conclusion Chapter
- (m) References (listed in alphabetical order in international journal style)
- (n) Appendices (if there is any)

(ii) The title page in rule 8.2 to be made generic

Title of Thesis

(Student's name)

A Thesis Submitted in Partial Fulfillment of the Requirements for the
Award of the Degree of Doctor of Philosophy

Month Year

Indira Gandhi Institute of Development Research, Mumbai, India.

(iii) The title for 8.3 to read as: Certifications/**Declarations** for Ph.D. Thesis

(iv) The rule 8.3(v) will now be:

The format of the certification by the thesis committee members in the first submission is as follows:

Indira Gandhi Institute of Development Research

This is to certify that the thesis "**Title of Thesis**" by (Name of the Student) is an original contribution and has not been submitted elsewhere for the award of any other

degree. We recommend that the thesis be considered for the award of the degree of Doctor of Philosophy.

..... Date:.....
(Name of Thesis Supervisor)

..... Date:.....
(Name of Thesis Committee Member
**or Supervisor if there are two
Supervisors**)

..... Date:.....
(Name of Thesis Committee Member

(v) The rule 8.3(vii) will be as follows

The format of the **declaration** by the student is as follows:

Declaration

I hereby affirm that the research for the thesis “Title of Thesis” being submitted to the Indira Gandhi Institute of Development Research, Mumbai, India for the award of the Doctor of Philosophy was carried out by me. I also hereby affirm that the thesis is an original contribution and has not been submitted elsewhere for the award of any other degree.

..... Date:.....
(Name of the Student)

(vi) The rule 8.3(ix) will be as follows

The format of the certification in the revised thesis (second round of submission **and subsequent rounds of submission, if required**) by the thesis supervisor(s) is as follows:

Indira Gandhi Institute of Development Research

This is to certify that the thesis "**Title of Thesis**" by (Name of the Student) has been revised in light of the comments made by the examiners. **I/We** recommend that the thesis should be considered for the award of the degree of Doctor of Philosophy.

..... Date:.....

(Name of Thesis Supervisor)	
.....	Date:
(Name of Thesis Supervisor if there are two Supervisors)	

(vii) The rule 8.3 (xi) will be as follows

The format of the declaration in the revised thesis (second round of submission **and subsequent rounds of submission, if required**) by the student is as follows:

Declaration	
<p>I hereby affirm that the research for the thesis “Title of Thesis” being submitted to the Indira Gandhi Institute of Development Research, Mumbai, India for the award of the Doctor of Philosophy was carried out by me and it has been revised in light of the comments made by the examiners. I also hereby affirm that the thesis is an original contribution and has not been submitted elsewhere for the award of any other degree.</p>	
.....	Date:.....
(Name of the Student)	

(viii) The rule 8.3(xii) will be as follows:

In the final round of submission of the thesis, after the conduct of the viva voce examination, a certificate is required from the Board of Examiners stating that to their satisfaction the scholar has successfully defended the thesis and that they recommend to the Academic Council of the institute to accept the thesis in partial fulfilment for the award of the degree of the Doctor of Philosophy. This certification will replace the certification page by the Supervisors under (viii) above. This is the last certificate which will be issued by the Student Office to be included in the final version of the thesis. The final version of the thesis will also include the **declaration** by the student as under 8.3(vii) above which will replace the **declaration** of the student under 8.3(xi) above.

2. The above additions/modification of rules will also be applicable to Ph.D. students who are guided by earlier rulebooks and also to M.Phil. and M.Sc. students for their thesis (as would be appropriate for them).